

**MINUTES
BOARD OF HEALTH
TOWNSHIP OF CHATHAM
NOVEMBER 11, 2003**

President James Brown called the regular meeting of the Board of Health to order at 7:35 p.m.

Answering present to the roll call were Mrs. Hoag, Dr. Shelley, Mr. Nachtigal and Mr. Brown. Dr. Marano was absent.

Adequate notice of this meeting of the Board of Health was given as required by the Open Public Meetings Act as follows: Notice was given to both the Chatham Courier and the Morris County Daily Record on January 15, 2003; notice was posted on the bulletin board in the main hallway of the Municipal Building on January 15; and notice was filed with the Township Clerk on January 15, 2003.

Approval of Minutes

Mrs. Hoag moved to approve the minutes of October 14, 2003. Mr. Nachtigal seconded the motion and it carried unanimously.

Reports

Registered Environmental Health Specialist-

September Report: R.E.H.S. Irena Bairova reported that the Fairmount Country Store was conditional in September, but it is now satisfactory. Mrs. Bairova said she recommended that the store have a special section designated for non-smoking. Two dog bites were reported in September and both dogs were up to date with their vaccinations. Mrs. Bairova advised she had witnessed soil logs and inspected a septic system on River Road on September 24, 2003. Mrs. Bairova also said she had investigated a complaint about an offensive odor in the Vernon Grove Apartments. Mrs. Bairova informed the Board that she was contacted about a water main break and the release of natural gas on River Road. Both problems were rectified. The Board was concerned how citizens are notified to boil their water. Mrs. Bairova will check with the water company and report back. Seven dead crows were tested for West Nile Virus during September and all were negative.

October Report: Mrs. Bairova advised that during the month of October, she inspected the schools and they were all satisfactory. Mrs. Bairova also conducted a walk through at the Green Village Packing Company and at Pat's Pizza and they were both all right. One cat bite was reported on October 16, 2003. A failed septic system was reported on Hillside Avenue and the situation was rectified. A septic tank was replaced without a permit approved by the Board of Health on Long Hill Lane and two summonses were issued. Mrs. Bairova also noted that a 1500-gallon tank is needed for this six-bedroom house. The Board reviewed the photographs the homeowner on Long Hill Lane had provided. Mrs. Bairova advised the house at 7 Robin Hood Lane had been demolished and that area of overgrowth and debris is still pending. Mrs. Bairova also reported there have been no more rats seen on Edgewood Drive since August. Mrs. Bairova advised the Board that she had attended a seminar about lead from October 20 to October 24, 2003. Mrs. Bairova concluded by showing the Board the plaque received for Lotus Oriental Restaurant for being 100% Smoke Free.

Registrar - Mrs. Wiley reported that the following licenses were issued during the month of October.

4 Marriage Licenses	\$112
11 Certified copies of Marriage Licenses	\$44
2 Certified copies of Death Certificates	<u>\$8</u>
Total	\$164

Secretary

Mrs. Wiley reported that the Rabies Clinic was held on November 8, 2003 at Public Works Garage. Vaccines were administered to 24 dogs and 12 cats.

The Board also inquired about the number of flu shots given. Mrs. Bairova will check with Madison Board of Health and advise.

Mr. Brown moved to accept the reports. Dr. Shelley seconded the motion and it carried unanimously.

Old Business

1. Well Ordinance- Attorney Taormina said that she would check with Attorney Perlowski on the status.

Discussion

1. Healthy Lawns & Landscapes Pamphlet- Lydia Chambers, member of the Planning Board, was present and explained that her sister in Massachusetts had received the brochure about healthy lawns and landscapes. Mrs. Chambers said that she subsequently presented it to the Environmental Commission and they had a favorable response. A sub-committee has been reviewing it and is in the process of making some changes to the brochure regarding the native plants in Chatham Township and listing the Organic Gardening Supply Stores. Mrs. Chambers advised that several stores have been contacted and all were receptive. If a store agrees to stock the materials, it will be listed in the brochure. Kathy Abbott, member of the Environmental Commission, said the key is getting the suppliers and advised the Township has received permission to use the text of the brochure. In response to questions by Dr. Shelley, Mrs. Abbott said that some landscapers feel the lawns will not look as good with organic lawn care, but the lawns will be safer. Mrs. Abbott also thought organic gardening might cost a little more. Mrs. Chambers added that initially it may cost more, but over time it may be comparable. Mrs. Abbott stressed the importance of heightened awareness and if there was interest, a seminar could be arranged later on. Mrs. Chambers said that they would like to send the brochure out early next year. Mr. Nachtigal also thought it was important for residents to know that they do not need all the services that the landscapers are trying to sell them. Mr. Nachtigal advised that people could have their lawns tested to see what needs to be applied and that Rutgers Extension Service provides this service. Dot Stillinger, Chair of the Environmental Commission, estimated that it would not cost more than \$1500 to produce this pamphlet. Mrs. Stillinger also mentioned the storm water regulations require that people are educated on storm water, and that some information might be included in the brochure that would meet the educational requirement. Mrs. Stillinger recommended that the cost of the pamphlet be split between the Board of Health and the Environmental Commission. Mrs. Hoag also thought the Ten Towns Committee might want to be involved. Mrs. Stillinger suggested that the Township should do the pamphlet first and advised the Board that she hoped to have a draft for the December meeting. Mrs. Stillinger would circulate a draft of the brochure and suggested that the Board provide comments via e-mail. Mrs. Hoag said MGL has been most helpful and suggested asking them if the pamphlet could be inserted in the newsletter or asking them about the costs to print it and mail it separately. Mr. Nachtigal also thought the brochure could be placed on the web site. Mr. Brown inquired about how the success of the program could be measured. Mrs. Chambers suggested a survey, calling landscapers or checking with the stores selling the organic supplies as to the amount of stock being sold. Before leaving, Mrs. Stillinger advised the Board that the next clean up date is scheduled for April 17, 2004.
2. GIS Update- Mrs. Hoag explained the GIS map that was done by the summer intern Michael Malloy indicating the location of the septic systems within the Township. From reviewing the map, Mrs. Hoag and Susan Rigal, Chair of the GIS Committee, realized

that some properties in Chatham Township with septic systems are not shown on the map. The blocks and lots in question will be reviewed and checked against the tax records to see if they have an improvement value or building on it. Mrs. Hoag advised that the septic system information would not be placed on the web site until it has been verified. Mrs. Hoag also advised that they hope to eventually do the same for wells within the township.

3. Possible New Attorney/Interview- Marisa Taormina, Esq. was present to answer any questions from the Board about her experience and resume. The Board discussed billing issues and what was expected. The Board also questioned her about her availability at home and at meetings. Attorney Taormina was asked to leave the room while the Board discussed her qualifications and credentials. Following discussion, Mrs. Hoag moved to appoint Marisa Taormina as the Board Attorney for the remainder of this year and for the calendar year 2004. Dr Shelley seconded the motion.

Roll call: Dr. Marano, Absent; Mrs. Hoag, Aye; Dr. Shelley, Aye; Mr. Nachtigal, Aye; Mr. Brown, Aye.

The Board asked Attorney Taormina if she would accept the position and she confirmed that she would. Attorney Taormina will provide a copy of her contract prior to the next meeting. A resolution confirming her appointment will be prepared for the next meeting. Attorney Taormina will also check with Stan Perlowski about the status of the well ordinance that he was working on and about returning the Township Code Book.

4. Board of Health Budget- Mrs. Wiley mentioned the Madison Board of Health contract would increase next year about \$1500. Since the State is mandating a new Registrar program, there may also be an additional cost of \$600. If the Board decides to proceed with paying for the Healthy Lawns & Landscapes brochure, another \$1500 may need to be added to the budget. Mrs. Hoag also suggested that a separate mailing for the brochure might be better than enclosing it with the newsletter, since approximately 900 residents in the condo's would not need this information. Mrs. Wiley also asked the Board if they were interested in codifying the Board of Health ordinances. The Board suggested that this be discussed with Administrator Tom Ciccarone. Mrs. Wiley also suggested placing the septic system ordinance on the web site. The Board thought it was a good idea.

Mrs. Hoag moved to adjourn at 10:20 p.m. Dr. Shelley seconded the motion and it carried unanimously.

Joy M. Wiley
Board of Health Secretary