

**MINUTES
BOARD OF HEALTH
TOWNSHIP OF CHATHAM
NOVEMBER 14, 2006**

President James Brown called the regular meeting of the Board of Health to order at 7:30 p.m.

Answering present to the roll call were Dr. Marano, Mr. Hartford, Mr. Nachtigal, and Mr. Brown. Mr. Newby was absent.

Adequate notice of this meeting of the Board of Health was given as required by the Open Public Meetings Act as follows: Notice was given to both the Chatham Courier and the Morris County Daily Record on January 12, 2006; notice was posted on the bulletin board in the main hallway of the Municipal Building on January 12, 2006; and notice was filed with the Township Clerk on January 12, 2006.

Approval of Minutes

Prior to approving the minutes of October 10, 2006, Mr. Hartford noted a correction on page 3 that the sentence referencing the cut on the slope pertained to the Hagner property rather than the Saunders property. Mr. Hartford also questioned whether the letter was received from Metcalf and Eddy with regard to the Hagner application. Mr. Hartford also noted later in the meeting that on page two of the October 10, 2006 minutes; the Madison Health Department General Fund should be Borough of Madison General Fund. Mr. Brown moved to approve the minutes of the October 10, 2006 meeting. Mr. Nachtigal seconded the motion and it carried unanimously.

Reports

Registered Environmental Health Specialist

Registered Environmental Health Specialist Ben Samara advised he would be inspecting the retail food establishments at least twice each year and the larger establishments three times. Mr. Samara distributed the report from October and advised all the retail food inspections done in October were satisfactory. Mr. Samara said he would be contacting Attorney Taormina about a liability question with regard to mold complaint and water damage issue in a condo unit at Heritage Green. A brief discussion followed about who is responsible and whether there is a mold problem. Mr. Samara said the issue is pending further information from the mold specialist.

Registrar of Vital Statistics

Deputy Registrar, Gregory La Conte, reported the following licenses were issued:

October	
12 Certified copies of Marriage Licenses	\$110.00
3 Marriage Licenses	84.00
17 Certified copies of Death Certificates	<u>95.00</u>
Total	\$289.00

Secretary- Mr. La Conte advised the Rabies Clinic was held on November 4, 2006 from 9:00 to 10 a.m. Twelve dogs and nine cats were inoculated.

Mr. Hartford also asked about the Public Health Nursing Report and what is done to publicize the future screenings. Mr. Samara said the information could be placed on the website and a nurse could go over the information with the Board of Health or send information to the Board secretary. Mr. Hartford also inquired about feedback from the flu clinic. Mr. Brown advised there were no lines. The clinic was better organized this year and people who arrived at the flu clinic early were able to receive shots earlier. Mr. Samara said the number of people attending flu clinics was low this year. Mr. Hartford also asked why the Madison Health Department Health Education Monthly Time Expenditure Report showed a total of 33 hours, yet the report reflected all zeros. Mr. Samara said that Mr. Theese or Flo Rice would be able to clarify the report.

Mr. Brown moved to accept the reports. Mr. Nachtigal seconded the motion and it carried unanimously.

Introduction of Ordinances

The Board discussed the most recent draft of Ordinance BH-3-06- Requirements for Licensure of Cats. Mr. Brown inquired about adding section 2, requirement for inoculation of cats against rabies, to the ordinance. Attorney Taormina said section 2 could be added. Mr. Nachtigal also asked about reciprocity of licensing requirements with other towns if moving within the State of New Jersey. Attorney Taormina said language could be added regarding reciprocity from another town in New Jersey. Mr. Samara stated that by requiring the licensing of cats, it insures that cats are inoculated against rabies. Mr. Brown said section 2 would be changed to require a cat must be inoculated against rabies through October of the year. Mr. Brown also thought it might be best to repeal the previous ordinance, rather than modify one section. The Board also discussed whether the requirement that a cat must wear a tag was realistic. Attorney Taormina read a section of the ordinance from Morris Township that referred to acceptable methods of displaying license numbers that included breakaway and elastic collars. Mr. Nachtigal explained what data is available on the software and that it shows the date of the expiration of the rabies vaccination. Mr. Hartford also thought the use of digital pictures would help to identify cats. Mr. Nachtigal said a search could be done on the software system to identify a cat. Mr. Samara said dogs are more likely to wear collars than cats and when dogs are missing, the owners commonly call St. Hubert's. The Board discussed whether the ordinance should say a tag may be attached to a cat or a tag should be provided upon demand. Mr. Nachtigal said a lot of cats do not wear collars and possibly the Board should consult a veterinarian about this. Mr. Nachtigal further thought some cats would resist wearing a collar. Mr. Samara informed the Board that Madison requires licensing but he would need to check whether they issue tags. The Board agreed to remove the one section that required a cat must wear a collar with the license number displayed thereon. Mr. Samara also advised if a cat is not licensed by a certain deadline, a summons would be issued. The Board also thought St. Hubert's could provide some input on requiring cats to wear collars. Mr. Hartford said the fees would help offset the payments for the contract with St. Hubert's. Mr. Nachtigal inquired whether there is a fee for duplicate fees. Mr. La Conte was asked to find out this information. Mr. Brown asked that Attorney Taormina modify the ordinance for the next meeting.

Discussion

2007-2008 Board of Health contract with Madison Health Department- Mr. Brown advised he had discussed the increase in the Madison Board of Health contract with the Administrator who was not pleased with the increase given the cap of 3 ½ percent and the amount of money available. Mr. Brown explained the other option that Madison offered spreading the increase over a three-year period and the Administrator preferred the three-year contract. Mr. Brown advised the other alternative was to use the East Hanover Health Department, but the location of East Hanover was a consideration. Mr. Nachtigal said Westfield did not have the staffing to do it this year, but thought in the future the Township should consider what services could be done here and what services are affected by proximity. The Board discussed cost savings versus convenience and how many individuals travel to Madison for services. Dr. Marano also noted the proximity of Madison to provide for other services such as inspections or emergency services for the Township. Mr. Hartford also talked about increasing utilization of the health services and thought Madison Health Department should be providing increased services with the additional costs. Mr. Brown said the Administrator and the Township Committee had reviewed the contract and the Board of Health needs to decide whether to approve it. Mr. Brown advised it was slightly less expensive to go with the offer of the three-year contract.

Mr. Brown moved to approve the three-year contract with Madison Board of Health for years 2007, 2008 and 2009. Dr. Marano seconded the motion.

Roll call: Dr. Marano, Aye; Mr. Hartford, Aye; Mr. Newby, Absent; Mr. Nachtigal, Nay; Mr. Brown, Aye.

Prior to adjourning, Mr. Hartford noted an additional correction in the minutes of the last meeting. Mr. Brown also reviewed the number of vaccinations and the Medicare

reimbursements for the flu shots. Mr. Brown will provide Administrator Ciccarone with a list of requirements in order to be reimbursed by Medicare so the Administrator can decide if someone should be designated to do this.

Mr. Brown moved to adjourn at 9:27 p.m. Mr. Hartford seconded the motion and it carried unanimously.

Joy M. Wiley
Board of Health Secretary