

**MINUTES
TOWNSHIP COMMITTEE
REORGANIZATION MEETING
JANUARY 3, 2008**

The former Mayor Kevin Tubbs called the Reorganization Meeting of the Township Committee of the Township of Chatham to order at 6:39 P.M.

Adequate Notice of this meeting of the Township Committee was given as required by the Open Public Meetings Act as follows: notice was given to both The Chatham Courier and The Morris County Daily Record on December 21, 2007; notice was posted on the bulletin board in the main hallway of the Municipal Building on December 21, 2007; and notice was filed with the Township Clerk on December 21, 2007.

Roll Call

Answering present to the roll call were Committeeman O'Connor, Committeewoman Hagner, Committeeman Brower and Committeeman Tubbs.

Committeeman Gallop arrived at 7:30 PM.

Executive Session

RESOLUTION 2008-P-01

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, AUTHORIZING
CONFERENCE OF THE TOWNSHIP COMMITTEE WITH THE PUBLIC EXCLUDED**

BE IT RESOLVED by the Township Committee of the Township of Chatham that it adjourn to an executive session to discuss Personnel Appointments without the presence of the public in accordance with the provisions of N.J.S.A. 10:4-2b.

The matters discussed will be made known to the public at such time as appropriate action is taken on said matters, and when disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of the Township of Chatham; provided such disclosure will not violate Federal, State or Local Statutes and does not fall within the attorney/client privilege.

Committeeman Brower moved to adopt Resolution 2008-P-01 to go into Executive Session at 6:40 P.M. Committeeman O'Connor seconded the motion.

Roll call: Committeeman O'Connor, Aye; Committeeman Brower, Aye; Committeeman Tubbs, Aye.

The Committee returned from Executive Session at 7:30 P.M.

The former Mayor Kevin Tubbs called the Reorganization Meeting of the Township Committee of the Township of Chatham back to order at 7:40 P.M.

Adequate Notice of this meeting of the Township Committee was given as required by the Open Public Meetings Act as follows: notice was given to both The Chatham Courier and The Morris County Daily Record on January 5, 2007; notice was posted on the bulletin board in the main hallway of the Municipal Building on January 5, 2007; and notice was filed with the Township Clerk on January 5, 2007.

Committeeman Tubbs led the flag salute.

Invocation

Monsignor Mahoney from Corpus Christi Church gave the invocation.

Oath of Office

Nicole Hagner was sworn in as a Township Committee Member for a three-year term. The Municipal Clerk administered the oath.

Robert J. Gallop was sworn in as a Township Committee Member for a three-year term. The Municipal Clerk administered the oath.

Selection of Mayor

Administrator Ciccarone opened the meeting for nominations for Mayor.

Committeeman Brower nominated Kevin R. Tubbs Mayor for 2008. Committeeman Gallop seconded the nomination.

RESOLUTION 2008-001

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM SELECTING MAYOR FOR 2008

BE IT RESOLVED by the Township Committee of the Township of Chatham that Kevin R. Tubbs is hereby selected as Mayor of the Township of Chatham for the year 2008.

Roll call: Committeeman Gallop, Aye; Committeeman O’Connor, Aye; Committeewoman Hagner, Aye; Committeeman Brower, Aye; Committeeman Tubbs, Aye.

The Municipal Clerk administered the oath of office to Mayor Kevin R. Tubbs.

Selection of Deputy Mayor

Mayor Tubbs opened the meeting for nominations for Deputy Mayor.

Committeeman O’Connor nominated Bailey Brower, Jr. Deputy Mayor for 2008. Mayor Tubbs seconded the motion.

RESOLUTION 2008-002

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM SELECTING DEPUTY MAYOR FOR 2008

BE IT RESOLVED by the Township Committee of the Township of Chatham that Bailey Brower, Jr. is hereby selected as Deputy Mayor of the Township of Chatham for the year 2008.

Roll call: Committeeman Gallop, Aye; Committeeman O’Connor, Aye; Committeewoman Hagner, Aye; Committeeman Brower, Abstain; Mayor Tubbs, Aye.

Bailey Brower, Jr. was sworn in as Deputy Mayor for the year 2008.

Mayor’s Statement

Mayor Tubbs recognized the presence of Congressman Frelinghuysen and Assemblyman Jon Bramnick. Mayor Tubbs then gave the Mayor’s Message 2008 (attached).

Approval of Agenda

Mayor Tubbs said that Resolution 2008-028 would be pulled from the agenda, and those resolutions on the agenda that were slated for separate votes would be added to the Consent Agenda.

Deputy Mayor Brower moved to adopt the agenda as amended. Committeewoman Hagner seconded the motion, and it passed unanimously.

Special Recognition / Awards

Mayor Tubbs read excerpts from a letter received from school officials commending life-saving measures taken by Police Officer Herchick and Officer Sawyer to aid a Chatham High School student. The Mayor asked Officer Herchick and Officer Sawyer to come forward and read the following resolution:

RESOLUTION 2008-031

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM HONORING OFFICER DAVID SCHAFFER AND OFFICER SCOTT HERCHICK

WHEREAS, on the morning of November 20, 2007 Officers David Schaffer and Scott Herchick responded to Chatham High School on an emergency medical call for an unconscious 16 year old student; and

WHEREAS, according to Atlantic Ambulance Paramedics, Officers Schaffer and Herchick acted quickly, efficiently and professionally during the event, and

WHEREAS, Officers Schaffer and Herchick determined that the student was in cardiac arrest, initiated CPR, applied the AED carried in their police vehicle and delivered life-saving defibrillation, and

WHEREAS, Superintendent of the School District of the Chathams Jim O'Neill and High School Principals Michael LaSusa and Darren Groh have expressed their admiration and gratitude for the actions of Officers Schaffer and Herchick, and have recommended that these men be honored for their outstanding performance, and

WHEREAS, The Township of Chatham is extremely proud of the professionalism of the Chatham Township Police Department as exemplified by the performance of Officers Schaffer and Herchick.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham that we hereby recognize, and extend our deep appreciation to Officer David Schaffer and Officer Scott Herchick and join with the management of the Chatham Township Police Department in awarding them the Life Saving Award With Caduceus.

Chief Goeckel then presented Officer Sawyer and Officer Herchick with a Life-Saving Award. The Chief also recognized the role played by the Chatham Emergency Squad in saving the life of the student.

Consent Agenda

RESOLUTION 2008-003

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM ADOPTING RULES AND ORDER OF BUSINESS OF THE TOWNSHIP COMMITTEE

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, that the following Rules and Order of Business of the Township Committee are hereby adopted:

RULES AND ORDER OF BUSINESS OF THE TOWNSHIP COMMITTEE

ARTICLE I.

Robert's Rules of Order Newly Revised.

The deliberations of the Township Committee shall be governed by Robert's Rules of Order Newly Revised.

ARTICLE II.

Meetings.

Section 1. The Mayor shall preside at all meetings of the Township Committee. In the absence of the Mayor, the Deputy Mayor shall perform all the duties of the Mayor. The Mayor shall on all occasions preserve order and shall cause the arrest or removal of all persons who interrupt the proceedings of the Township Committee.

Section 2. The Mayor shall decide all questions of order subject to appeal to the Township Committee.

Section 3. Each member of the Township Committee, including the Mayor, shall have the right to make and second motions and nominations and to vote thereon.

Section 4. Regular and Conference (“Workshop”) meetings shall be held as scheduled at the annual organization meeting each year or as rescheduled by resolution adopted at a regular meeting.

Section 5. Special meetings shall be held as provided by Code of the Township of Chatham and applicable State law. Upon the filing of a proper call for a special meeting, the Township Clerk shall give at least two (2) business days’ notice thereof with a copy of the call to all members of the Township Committee by delivery to each member personally or to each member’s residence. Copies of the notice shall be promptly released to the news media and posted in a prominent place in the Township Hall.

Section 6. Regular and Conference (“Workshop”) meetings of the Township Committee shall be open to the public. A portion of all Regular and Conference meetings shall be set aside for citizens to address the Township Committee on any matter of interest.

Section 7. All items of business on a consent agenda will be delivered to each member of the Township Committee at least 2 days prior to the meeting with which it is considered.

Section 8. No new business will be considered after 11 PM. This rule may be waived by an affirmative vote of a majority of the Township Committee Members then present. In all instances Township Committee meetings will adjourn no later than 12 AM (midnight).

Section 9. All Township Committee meetings will be conducted in accordance with the requirements of the Open Public Meetings Act. (N.J.S.A. 10:4-6 et seq.)

ARTICLE III.

Order of Business.

Section 1. The following shall be the normal order of business of all Regular meetings of the Township Committee:

1. Meeting called to order.
2. Sunshine Law announcement.
3. Salute to flag.
4. Roll Call.
5. Review and acceptance of agenda.
6. Special Recognition/Awards.
7. Reports.
8. Hearing of citizens.
9. Public Hearing and final adoption of ordinances.
10. Introduction of ordinances.
11. Adoption of resolutions.
12. Miscellaneous business.
13. Hearing of Citizens (Time Permitting)
14. Closed session resolution; if applicable.
15. Adjournment.

Section 2. The final agenda shall be adopted as amended, if need be, by vote of the Township Committee at the start of each meeting.

Section 3. The agendas for the conference meetings of the Township Committee shall be as the Township Committee may agree upon at a prior meeting or at the conference meeting.

Section 4. Hearing of the citizens will be limited to 30 minutes. Citizens will be restricted to discuss only those topics not subject of a public hearing. Each speaker will be limited to three minutes. These time limits may be extended at the discretion of the Mayor.

Section 5. Sub-Committee chairpersons and liaisons will provide short update reports to the Township Committee during the report section of meetings.

Section 6. The Chief of Police, Public Works Manager, Recreation Director and Township Administrator shall report on a quarterly basis to the Township Committee, during the report section of meetings.

ARTICLE IV.

Committees and Boards.

Section 1. The Township Committee hereby creates four Standing Committees, each consisting of two (2) members of the Township Committee as follows:

1. Public Safety/Emergency Management
2. General Administration/Finance/Personnel
3. Parks and Recreation
4. Public Works
5. Land Use

Note: The Township Administrator shall supervise all departments, attend all meetings of the Standing Committees and implement the policies adopted by the Township Committee. The Standing Committees are not authorized to exert any administrative control over the departments assigned.

Section 2. Except as otherwise required by State statute and the Code of the Township of Chatham, the Mayor shall appoint members to the various Township boards with the approval of the Township Committee.

Section 3. The Township Committee may appoint advisory committees for special purposes composed of no more than 2 Members of Township Committee and such other Administrative staff members and members of the general public as it deems necessary and appropriate.

Section 4. At the time of creation of an advisory committee, the Township Committee shall establish the duration of the advisory committee. No advisory committee shall take a position on behalf of the Township Committee without the Township Committee's approval.

Section 5. A member of the Township Committee, appointed by the Committee, shall serve as liaison to the following Boards, Commissions and Community Groups:

- Board of Education
- Colony Pool Advisory Committee
- Emergency Management Council (Mayor)
- Environmental Commission
- Senior Citizens Center
- League of Municipalities (State and County)
- Ten Towns Great Swamp Committee
- Cross Acceptance Committee
- CDRS Committee

ARTICLE V.

Ordinances.

Section 1. All proposed ordinances, supplements to and amendments of ordinances shall be presented in writing at a regular meeting, except in those instances when the Township Committee decides to act on an ordinance at a conference or special meeting.

Section 2. Every ordinance duly passed by the Township Committee shall be recorded by the Township Clerk in the Township Ordinance Book, with a proper index. Each ordinance entered in the Ordinance Book shall be compared with the original and shall not be entered unless it is identical in content with such original. The Township Clerk shall enter at the foot of the ordinance the date it was passed and the number and page of the Minute Book containing the minutes of the meeting at which it was passed. Each ordinance entered in the Ordinance Book shall be signed by the Mayor or Deputy Mayor and the Township Clerk.

Section 3. The Township Ordinance Book is hereby established as the original permanent record of the Ordinances of the Township.

Section 4. All ordinances shall be introduced, considered, read, heard, adopted and published in accordance with applicable law and inserted in the correct place in the Code of the Township of Chatham.

ARTICLE VI.

Filings.

Section 1. The Township Committee shall file with the Township Clerk all ordinances, resolutions, reports, petitions, correspondence and other papers considered by or presented to the Township Committee.

ARTICLE VII.

Minutes.

Section 1. The Township Clerk shall keep minutes of all Township Committee meetings as provided by law.

Section 2. Draft minutes for all meetings shall be delivered to the Township Committee Members no later than the Friday preceding the next regular meeting. Such minutes shall be clearly marked as a draft minutes.

Section 3. Minutes will be filed into the minute book and released to the public only by the Township Clerk and only after approval by the Township Committee.

Section 4. All open sessions of the regular and conference meetings will be recorded.

Section 5. The recordings will be kept by the Township Clerk as required by law.

Section 6. The recordings will be made available to the public at the Township Clerk's office only after the related minutes have been approved by the Township Committee.

Section 7. The approved minutes shall become the official record of the meeting.

Article VIII.

Code of Conduct.

Section 1. No member of the Township Committee, including the Mayor, can conduct business for, or on behalf of, the Township without express, specific approval of the Township Committee. This includes all correspondence, written or otherwise, negotiations, and the like.

Section 2. It is the responsibility of each Committee member to disclose to the Township Attorney any personal or private interest, directly or otherwise, in any question or measure proposed or pending before the Township Committee. The Township Attorney will determine whether a conflict of interest exists.

Section 3. A member of the Township Committee who has a conflict of interest on a particular matter shall neither vote on nor take part in discussion of same.

ARTICLE IX.

Township Administrator.

Section 1. The Township Administrator shall be the Chief Administrative Officer of the Township, shall supervise all Departments, perform the duties of Township Administrator as specified in the Code of the Township and shall be responsible to the Township Committee for the proper and efficient administration of Township affairs. The Township Administrator shall prepare the annual budget

Section 2. The Township Administrator shall make reports to the Township Committee as requested and shall make an annual report of his work. The municipal budget shall be prepared by the Township Administrator and presented to the Township Committee at a public meeting in January.

Section 3. It is intended that the Township Committee shall act in all matters as a body. Members of the Township Committee shall not seek individually to influence the official acts of the Township Administrator or any other officer or to interfere in any way with the performance by such officers of their duties.

ARTICLE X.

Amendments.

Section 1. These rules shall be subject to and governed by the laws of the State of New Jersey and the ordinances of the Township. These rules shall not be amended except at a regular meeting of the Township Committee. All proposed amendments shall be submitted in writing at a regular meeting, read and referred to a special committee appointed by the Mayor and acted upon at a regular meeting subsequent to the special committee’s report.

RESOLUTION 2008-004

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM DESIGNATING COMMITTEE ASSIGNMENTS AND LIAISONS

BE IT RESOLVED by the Township Committee of the Township of Chatham that Township Committee assignments be made as follows:

<u>Name of Committee</u>	<u>Committee members</u>
Public Safety/Emergency Management	Kevin Tubbs and William O’Connor
General Administration/Finance/Personnel	Kevin Tubbs and William O’Connor
Parks and Recreation	Nicole Hagner and Robert Gallop
Public Works	Bailey Brower and Robert Gallop
Land Use (Planning Board)	Bailey Brower and Nicole Hagner

Liaisons

Board of Education	William O’Connor
Colony Pool Advisory Committee	Kevin Tubbs
Emergency Management Council	Kevin Tubbs
Environmental Commission	William O’Connor
Senior Citizen Center	Bailey Brower
County League of Municipalities	Kevin Tubbs
State League of Municipalities	William O’Connor
Ten Towns Great Swamp Committee	Nicole Hagner
Cross Acceptance Committee	Nicole Hagner
CDRS Committee	Robert Gallop

RESOLUTION 2008-005

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM AND MAYOR’S APPOINTMENTS FILLING VARIOUS BOARD AND COMMITTEE VACANCIES FOR SPECIFIC TERMS

BE IT RESOLVED by the Township Committee of the Township of Chatham that the following board and committee appointments be made:

Zoning Board of Adjustment: Committee appointments

- | | | | |
|----|-------------|-----------------|--------|
| 1. | Full member | Francine Alcorn | (2011) |
| 2. | Full member | Karl Schmidt | (2010) |
| 3. | Full member | Tom Quinn | (2011) |
| 4. | Alt. #1 | Vacant | (2008) |
| 5. | Alt. #2 | Vacant | (2009) |

Local Assistance Board: Committee appointments

- | | | | |
|----|------------------|-------------------|--------|
| 1. | Committee member | Bailey Brower Jr. | (2008) |
| 2. | Full member | Robert Weber | (2009) |

Board of Health: Committee appointments

- | | | | |
|----|------------------|---------------|--------|
| 1. | Committee member | Robert Gallop | (2008) |
| 2. | Full member | James Brown | (2010) |

- 3. Full member John Nachtigal (2010)

Joint Library Trustees: Mayor's appointment

- 1. Mayor (2008)

Tree Protection Committee: Committee appointments

- 1. Administrator/Designee John Pacelli (2008)
- 2. Full member Mary Olmsted (2009)
- 3. Full member June Tullman (2009)
- 4. Full member Vacant (2008)
- 5. Planning Board Member Vacant (2008)
- 6. Environmental Commission Member Vacant (2008)
- 7. Board of Adjustment Member Vacant (2008)

Colony Pool Advisory Committee: Committee appointments

- 1. George Foot (2010)

Joint Recreation Advisory Committee: Committee appointments

- 1. Full member Mark Devlin (2010)
- 2. Alternate #1 Larry Ioffredo (2008)

Open Space Advisory Committee: (one year terms)

- 1. Committee member Robert Gallop
- 2. Full member Susan Rigal
- 3. Full member Richard Keegan
- 4. Full member Anne Bukata
- 5. Full member William Smith
- 6. Full member Vacant
- 7. Recreation Advisory Board Member
- 8. Environmental Commission Member
- 9. Planning Board Member

RESOLUTION 2008-006

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, ESTABLISHING REGULAR MEETING SCHEDULE FOR THE TOWNSHIP COMMITTEE DURING 2008

WHEREAS, the "Open Public Meetings Act," N.J.S.A. 10:4-6 et seq. requires that public bodies provide adequate notice of meetings.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, New Jersey, as follows:

- 1. During the calendar year 2008, meetings will be held by the Township Committee to discuss or act upon public business at 7:30 p.m. (unless otherwise noted), prevailing time, at the Municipal Building, 58 Meyersville Road, Chatham Township on the following dates:

January	17
February	14
February	28
March	13
March	27
April	10
April	24
May	8
May	22
June	12
June	26
July	10
July	24
August	14

August 28
September 11
September 25
October 9
October 23
November 13
December 4
December 18
January 7, 2009

2. Certified copies of this Resolution shall be:
 - a) Mailed to the Chatham Courier;
 - b) Mailed to the Morris County Daily Record;
 - c) Filed with the Clerk of the Township of Chatham;
 - d) Posted on the bulletin board in the main hallway of the Municipal Building; and
 - e) Mailed to any person requesting notice of meetings to N.J.S.A. 10:4-19 who has paid the required fee thereof.
3. All of the foregoing shall be accomplished within seven (7) days of adoption of this Resolution pursuant to N.J.S.A. 10:4-18.

RESOLUTION 2008-007

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, IN THE COUNTY OF MORRIS, NEW JERSEY, WITH RESPECT TO RATE OF INTEREST ON DELINQUENT TAXES

BE IT RESOLVED by the Township Committee of the Township of Chatham in the County of Morris, New Jersey, that

1. The rate of interest to be charged by the Tax Collector on delinquent taxes on the first \$1,500.00 is hereby fixed at the rate of eight (8) percent per annum, to remain in force until January 1, 2009.

2. The rate of interest to be charged by the Tax Collector on delinquent taxes in excess of \$1,500.00 is hereby fixed at the rate of eighteen percent (18%) per annum, to remain in force until January 1, 2009.

3. Notwithstanding the provisions of this resolution, no interest shall be charged if payment of any installment is made within the tenth calendar day following the date upon which the same became payable.

4. A certified copy of this resolution shall be forwarded to the Tax Collector for his information and guidance.

RESOLUTION 2008-008

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, WITH RESPECT TO RATE OF INTEREST ON DELINQUENT SEWER SERVICE CHARGES

BE IT RESOLVED by the Township Committee of the Township of Chatham in the County of Morris, New Jersey, that

1. The rate of interest to be charged by the Tax Collector on delinquent sewer service charges on the first \$1,500.00 is hereby fixed at the rate of eight (8) percent per annum, to remain in force until January 1, 2009.

2. The rate of interest to be charged by the Tax Collector on delinquent sewer service charges in excess of \$1,500.00 is hereby fixed at the rate of eighteen percent (18%) per annum, to remain in force until January 1, 2009.

3. A certified copy of this resolution shall be forwarded to the Sewer Accounts Clerk and the Township Auditor.

RESOLUTION 2008-009

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, WITH RESPECT TO
TAX SEARCHES AND ASSESSMENT SEARCHES**

BE IT RESOLVED by the Township Committee of the Township of Chatham, Morris County, New Jersey, that

1. The Tax Collector of the Township of Chatham is hereby designated as the official to make examination of the Township record as to unpaid tax liens and to certify the results thereof pursuant to R.S. 54:5-11.
2. The Township Clerk is hereby designated as the official to make and issue certificates as to liability for assessment for municipal improvements pursuant to R.S. 54:5-18.1 et seq.
3. The Township Clerk is hereby designated as the official to make and issue certificates as to approval of subdivision of land pursuant to R.S. 40:55-1.24.

RESOLUTION 2008-010

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, WITH RESPECT TO
DEPOSITORIES FOR TOWNSHIP FUNDS**

BE IT RESOLVED by the Township Committee of the Township of Chatham, Morris County, New Jersey, that

1. Commerce Bank, Chatham, New Jersey; MBIA of Armonk, New York, and State of New Jersey Cash Management Fund, Jersey City, are hereby designated as depositories for Township Funds; and
2. Warrants for the withdrawal of funds from the above-mentioned depository be signed by the two members of the Township Committee serving on the standing Finance Committee and the Chief Financial Officer.
3. A certified copy of this resolution shall be forwarded to Commerce Bank, MBIA of Armonk, New York and State of New Jersey Cash Management Fund.

RESOLUTION 2008-011

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, DESIGNATING
OFFICIAL NEWSPAPERS AND FIXING CHARGES FOR NOTICES OF PUBLIC
MEETINGS OF SAID TOWNSHIP COMMITTEE DURING 2008**

WHEREAS, the "Open Public Meetings Act," N.J.S.A. 10:4-6 et seq., requires that notification be given of meetings of public bodies as herein defined and in the manner therein set forth.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, New Jersey, as follows:

1. The Chatham Courier and the Morris County Daily Record are hereby designated for the calendar year 2008 as the newspapers to receive notice of meetings of the Township Committee required by any and all sections of the Open Public Meeting Act, it appearing that these newspapers are most likely to inform the local public of such meetings.
2. The public place for the posting of notices of the meetings of the Township Committee for the calendar year 2008 shall be the bulletin board in the main hallway of the Township Hall.
3. The sum of \$35.00 is hereby fixed as the fee to be paid by any person requesting that notices of meetings of the Township Committee during that calendar year 2008 be mailed to such persons as specified in N.J.S.A. 10:4-19, provided, however, that no charge shall be made to any newspaper requesting the mailing of notices to its business office.
4. A certified copy of this Resolution shall be mailed by the Township Clerk to the Chatham Courier and the Morris County Daily Record, and a certified copy shall be filed with the Clerk of the Township of Chatham.

RESOLUTION 2008-012

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, DESIGNATING THE
OFFICIAL NEWSPAPERS FOR THE PUBLICATION OF LEGAL NOTICES OF THE
TOWNSHIP**

BE IT RESOLVED by the Township Committee of the Township of Chatham in the County of Morris, New Jersey, that pursuant to N.J.S. 40:53-1, **the Chatham Courier and the Morris County Daily Record** are hereby designated as the official newspapers for the publications of all notices required by law to be published by the Township on and after January 1, 2008.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published in the Chatham Courier and in the Morris County Daily Record on January 10 and January 17, 2008, and a certified copy of this resolution shall be forwarded to the Township Planning Board, Board of Adjustment, Board of Health, and any other Board or Body which shall have the occasion to publish a legal notice.

**RESOLUTION 2008-013
RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR PROFESSIONAL LEGAL SERVICES WITH
CARL R. WOODWARD, III OF CARELLA, BYRNE, BAIN, GILFILLAN, CECCHI &
STEWART FOR 2008**

WHEREAS, the Township of Chatham has a need to acquire professional legal services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, Carella, Byrne, Bain, Gilfillan, Cecchi & Stewart has completed and submitted a Business Entity Disclosure Certification which certifies that Carella, Byrne, Bain, Gilfillan, Cecchi & Stewart has not made any reportable contributions to a political or candidate committee in the Township of Chatham in the previous one year, and that the contract will prohibit the Carella, Byrne, Bain, Gilfillan, Cecchi & Stewart from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds are or will be available upon adoption of the budget for year 2008; and

NOW THEREFORE, BE IT RESOLVED that the Township of Chatham authorizes the Mayor and Clerk to enter into a contract with Carl R. Woodward, III of Carella, Byrne, Bain, Gilfillan, Cecchi & Stewart as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that this contract is awarded without formal competitive bidding as a "Professional Service" in accordance with 40A: 11-5 (1) (a) of the Local Public Contracts Law because the services required are those of a recognized profession for which bid specifications are not appropriate or required; and

BE IT FURTHER RESOLVED that a copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Township of Chatham; and

BE IT FURTHER RESOLVED that a notice of this resolution shall be printed as provided by law in the Chatham Courier.

**RESOLUTION 2008-014
RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR MUNICIPAL ENGINEERING SERVICES WITH
JOHN K. RUSCHKE OF HATCH MOTT MacDONALD FOR 2008**

WHEREAS, the Township of Chatham has a need to acquire the services of a Municipal Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, Hatch Mott MacDonald has completed and submitted a Business Entity Disclosure Certification which certifies that Hatch Mott MacDonald has not made any reportable

contributions to a political or candidate committee in the Township of Chatham in the previous one year, and that the contract will prohibit the Hatch Mott MacDonald from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds are or will be available upon adoption of the budget for year 2008; and

NOW THEREFORE, BE IT RESOLVED that the Township of Chatham authorizes the Mayor and Clerk to enter into a contract with Hatch Mott MacDonald as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that this contract is awarded without formal competitive bidding as a "Professional Service" in accordance with 40A: 11-5 (1) (a) of the Local Public Contracts Law because the services required are those of a recognized profession for which bid specifications are not appropriate or required; and

BE IT FURTHER RESOLVED that a copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Township of Chatham; and

BE IT FURTHER RESOLVED that a notice of this resolution shall be printed as provided by law in the Chatham Courier.

RESOLUTION 2008-015

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL AUDITING SERVICES WITH DICKINSON, VRABEL & CASSELLS FOR 2008

WHEREAS, the Township of Chatham has a need to acquire the professional auditing services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, Dickinson, Vrabel & Cassells has completed and submitted a Business Entity Disclosure Certification which certifies that Dickinson, Vrabel & Cassells has not made any reportable contributions to a political or candidate committee in the Township of Chatham in the previous one year, and that the contract will prohibit the Dickinson, Vrabel & Cassells from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds are or will be available upon adoption of the budget for year 2008; and

NOW THEREFORE, BE IT RESOLVED that the Township of Chatham authorizes the Mayor and Clerk to enter into a contract with Dickinson, Vrabel & Cassells as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that this contract is awarded without formal competitive bidding as a "Professional Service" in accordance with 40A: 11-5 (1) (a) of the Local Public Contracts Law because the services required are those of a recognized profession for which bid specifications are not appropriate or required; and

BE IT FURTHER RESOLVED that a copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Township of Chatham; and

BE IT FURTHER RESOLVED that a notice of this resolution shall be printed as provided by law in the Chatham Courier.

RESOLUTION 2008-016

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM AUTHORIZING ANNUAL EMPLOYEE APPOINTMENTS FOR 2008

BE IT RESOLVED by the Township Committee of the Township of Chatham that the following appointments be made effective January 1, 2008:

Administrative Assistant/Assistant Treasurer
Deputy Clerk
Township Prosecutor
Tax Assessor

Debra King
Gregory LaConte
Peter Fico
Glen Sherman

Assistant Assessor/Recycling Coord.
Assistant Tax Collector/Sewer Rent Collector
Collector of Dog & Cat License Fees
Secretary
Accounting Clerk
Planning/Zoning Board Manager
Recreation Director
Secretary, Colony Pool
Administrative Secretary, Police Department
Fire Official/Prevention Inspector
Electrical Subcode Official
Fire Subcode Official
Plumbing Subcode Official
Construction Official/ Building Subcode Official
Building Inspector
Senior Technical Assistant to Construction Official
Construction Office Secretary
Construction Clerical (PT)
Secretary, Public Works
Public Works Manager
Deputy Zoning Officers

Assistant Public Works Manager
Chief Operator, Water Pollution Control
Deputy Court & Violations Clerk
Public Assistance Officer
Police Dispatchers

Crossing Guards

Police Matrons

Special Police Officer
Glenwood Housing Administrator
Developer's Escrow Administrator

Eileen Hladky
Sally Nigro
Kali Tsimboukis
Ruth Sabonya
Marge Gerba
Kali Tsimboukis
Thomas Denning
Janet Russell
Barbara Luciani
Barry Howard
Anthony Giampietro
Dennis Bettler
William Olinger
Gregory Impink
Kevin Kelly
Kali Tsimboukis
Chrisanthy LaBua
Dotti Rudnick
Nancy Esposito
Joseph Barilla
Gregory Impink
Thomas Ciccarone
John Ruschke
John Pacelli
Marc Christensen
Nancy Bogosian
Linda Durney
June Bessler
Benjamin Keenan
Scott Baumann
Linda Bessler
Kathy Anthony
Thomas Balsamo
Debbie Smith
Joseph Cooney
Jacqueline McCabe
Robert Apati
Wallace Lee
June Bessler
Kathy Anthony
Scott Baumann
Ruth Sabonya
Eileen Hladky

RESOLUTION 2008-017

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, AUTHORIZING EXECUTION OF A CONTRACT BETWEEN THE TOWNSHIP AND ST. HUBERT'S GIRALDA.

WHEREAS, R.S. 40:58-5.1 provides that any municipality in which there is not established under municipal authority a public pound for the keeping of stray dogs, cats or other domestic pets may contract with a humane society or other similar organization, not organized for profit, which maintains a pound within the County, for a period not exceeding five (5) years for the collection, keeping for redemption and destroying of all such stray animals found within the municipality;

WHEREAS, St. Hubert's Giralda, a corporation of the State of New Jersey not for pecuniary profit, having its principal place of business in the Township of Chatham, County of Morris, and State of New Jersey, being a humane society maintaining a pound in the County of Morris, has offered to furnish services to the Township of Chatham, in accordance with terms

and conditions set forth in copy of agreement dated January 1, 2008 attached hereto and made a part hereof; and

WHEREAS, the Township Committee is desirous of engaging St. Hubert's Giralda to perform such services commencing January 1, 2008.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham in the County of Morris, New Jersey that

1. The Township of Chatham contract with St. Hubert's Giralda pursuant to R.S. 40:48-5.1 for the collection, keeping for redemption and destroying of stray dogs, cats and other domestic pets found within the Township of Chatham.
2. The Mayor and Township Clerk be authorized and directed to execute an agreement between the Township of Chatham and St. Hubert's Giralda in the form of the agreement annexed hereto and made a part hereof.

RESOLUTION 2008-018

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY APPOINTING A RISK MANAGEMENT CONSULTANT

WHEREAS, the Township of Chatham has resolved to join the Morris County Municipal Joint Insurance Fund, following a detailed analysis; and

WHEREAS, the bylaws of said funds require that each Governing Body appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the bylaws; and

WHEREAS, the Board of Fund Commissioners established a fee equal to six percent (6%) of the Municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical;

NOW THEREFORE, be it resolved that the Township of Chatham does hereby appoint David J. Sgalia of Henry O. Baker Insurance Group as its Risk Management Consultant in accordance with the Fund's bylaws; and

BE IT FURTHER resolved that the governing Body is hereby authorized and directed to execute the Risk Management Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to N.J.S.A. 40A:11-5(1)(a)(i).

RESOLUTION 2008-019

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM APPOINTING MEMBERS OF LOCAL EMERGENCY PLANNING COMMITTEE

BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that the following individuals be appointed to the Local Emergency Planning Committee for a term ending December 31, 2008:

Chief Elizabeth Goeckel	Coordinator
Lt. George Petersen	Deputy Coordinator
Lt. Peter Katsakos	Deputy Coordinator
Patrolman Michael Giannone	Deputy Coordinator
Joseph Sciaretta	Deputy Coordinator
Cathy Condu	Deputy Coordinator
Gregory Impink	Deputy Coordinator
	Mayor
Carl Woodward	Attorney
Thomas E. Ciccarone	Township Administrator
Chief	Green Village Volunteer Fire Department
Chief	Chatham Township Volunteer Fire Department
Joseph Barilla	Manager Department of Public Works
Captain	Chatham Emergency Squad
John Theese	Board of Health
	Newspaper Editor

Barbara Chestnut
Ralph Goodwin

Linda Durney
Ed Guy

Red Cross Administrator
Business Administrator School District
of the Chathams
Social Services
RACES-radio Official

RESOLUTION 2008-020

RESOLUTION OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY DESIGNATING INSURANCE FUND COMMISSIONER.

WHEREAS, the Township of Chatham is a member of the Morris County Municipal Joint Insurance Fund, and

WHEREAS, it is necessary to designate a Township Official to serve as a Fund Commissioner to represent the Township at meetings of the Fund;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:

Township Administrator, Thomas E. Ciccarone, is hereby designated to serve as the Township's Fund Commissioner in the Morris County Municipal Joint Insurance Fund.

Administrative Assistant/Assistant Treasurer, Debra A. King, is hereby designated to serve as the Alternate Township's Fund Commissioner.

RESOLUTION 2008-021

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, ESTABLISHING TEMPORARY BUDGET APPROPRIATION FOR 2008

WHEREAS, 40A:5-19 Local Budget Act provides that (where any contracts, commitments or payments are to be made prior to the final adoption of the 2008 budget) temporary appropriations be made for the purposes and amounts required in the manner and time therein provided;

WHEREAS, the date of this resolution is within the first thirty days of 2008, and

WHEREAS, the total appropriations in the 2007 Budget, less appropriations made for capital improvement fund, debt service, and relief of the poor (public assistance) are as follows:

General	\$ 10,174,300.67
Sewer No. 1	\$ 1,478,500.00
Sewer No. 2	\$ 368,300.00

WHEREAS, 26.25% of the total appropriations in the 2007 Budget less appropriations for capital improvement fund debt service and relief of the poor (public assistance) in the said 2007 Budget is as follows:

General	\$ 2,670,753.92
Sewer No. 1	\$ 388,106.25
Sewer No. 2	\$ 96,678.75

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Chatham, County of Morris, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records.

General Administration	
Salaries and Wages	\$ 59,000.00
Other Expenses	17,000.00

Mayor and Twp. Committee	
Salaries and Wages	
Other Expenses	\$275.00

Municipal Clerk

Salaries and Wages	\$30,000.00
Other Expenses	\$7,000.00
Financial Administration	
Salaries and Wages	\$ 2,100.00
Other Expenses	500.00
Audit Services	
Other Expenses	\$ 9,200.00
Computerized Data Processing	
Salaries and Wages	\$8,800.00
Other Expenses	750.00
Assessment of Taxes	
Salaries and Wages	\$19,000.00
Other Expenses	\$1,500.00
Collection of Taxes	
Salaries and Wages	\$16,000.00
Other Expenses	2,000.00
Legal Services and Costs	
Salaries and Wages	\$14,000.00
Other Expenses	22,000.00
Municipal Prosecutor	
Salaries and Wages	\$6,700.00
Other Expenses	300.00
Engineering Services and Costs	
Other Expenses	\$ 30,000.00
Public Building and Grounds	
Salaries and Wages	\$105,000.00
Other Expenses	12,000.00
Planning Board	
Salaries and Wages	\$4,500.00
Other Expenses	6,800.00
Board of Adjustment	
Salaries and Wages	\$2,600.00
Other Expenses	4,000.00
Insurance	
Liability	\$76,000.00
Worker's Compensation	75,000.00
Group Insurance Plan	285,000.00
Public Safety	
Fire	
Other Expenses	\$ 25,000.00
Aid to Volunteer Fire Co.	20,000.00
Police	
Salaries and Wages	\$700,000.00
Other Expenses	44,000.00
Police Dispatch / 911	
Salaries and Wages	\$50,000.00

Other Expenses	1,200.00
First Aid Organization – Contribution	2,000.00
Emergency Management Services	
Salaries and Wages	\$ 3,150.00
Other Expenses	1,000.00
Road Repairs and Maintenance	
Salaries and Wages	\$160,000.00
Other Expenses	30,000.00
Tree Protection	\$1,000.00
Environmental Commission	\$1,000.00
Solid Waste Collection	
Salaries and Wages	\$40,000.00
Other Expenses	35,000.00
Vehicle Maintenance	
Other Expenses	\$ 15,000.00
Board of Health	
Salaries and Wages	\$2,500.00
Other Expenses	21,000.00
Animal Control Service	
Other Expenses	\$1,500.00
Administration of Public Assistance	
Salaries and Wages	\$2,800.00
Other Expenses	50.00
Recreation Services and Programs	
Salaries and Wages	\$ 28,000.00
Other Expenses	15,000.00
Colony Pool	
Salaries and Wages	
Other Expenses	12,000.00
Maintenance of Parks	
Other Expenses	\$ 500.00
Celebration of Public Event, Anniversary or Holiday	\$500.00
Code Enforcement and Administration	
Salaries and Wages	\$72,000.00
Other Expenses	6,000.00
Utilities:	
Electricity	\$28,000.00
Street Lighting	14,000.00
Telephone	18,000.00
Water	5,000.00
Natural Gas	16,000.00
Gasoline	21,000.00
Social Security System (O.A.S.I.)	\$58,000.00
Municipal Court	

Salaries and Wages	\$34,000.00
Other Expenses	4,200.00
Public Defender	
Other Expenses	\$ 1,000.00
Maintenance of Joint Free Public Library	\$193,000.00
Affordable Housing	
Salaries and Wages	\$ 1,600.00
Other Expenses	500.000
LOSAP	\$ 20,000.00
Current Fund Subtotal	\$2,553,975.00
Debt Service	
Payment of Bond Principal	320,000.00
Payment of Bond Interest	124,000.00
Payment of Note Interest	0.0
<u>Current Fund Total</u>	\$2,997,975.

Water Pollution Control - Sewer Utility No. 1

Salaries and Wages	\$130,000.00
Other Expenses	248,000.00
Social Security	<u>9,800.00</u>
Total	\$ 387,800.00
Capital Outlay	\$ 20,000.00
Debt Service	
Payment of Bond Principal (Wastewater Loan)	\$ 20,000.00
Payment of Bond Interest (Wastewater Loan)	20,000.00
Total (Operating & Capital)	\$ 447,800.00

Water Pollution Control - Sewer Utility No. 2

Salaries and Wages	\$26,250.00
Other Expenses	67,000.00
Social Security	<u>2,000.00</u>
Sub-total	\$95,250.00
Capital Outlay	\$ 7,500.00
Payment of Bond Principal	\$75,000.00
Payment of Bond Interest	\$15,500.00
Total	\$193,250.00

RESOLUTION 2008-022

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR SPECIALIZED LEGAL SERVICES FROM BOND COUNSEL

WHEREAS, the Township of Chatham has a need to acquire specialized legal services in connection with the authorization and the issuance of bonds or notes of the Township as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, Carella, Byrne, Bain, Gilfillan, Cecchi & Stewart has completed and submitted a Business Entity Disclosure Certification which certifies that Carella, Byrne, Bain, Gilfillan, Cecchi & Stewart has not made any reportable contributions to a political or candidate committee in the Township of Chatham in the previous one year, and that the contract will prohibit the Carella, Byrne, Bain, Gilfillan, Cecchi & Stewart from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds are or will be available upon adoption of the budget for year 2008; and

NOW THEREFORE, BE IT RESOLVED that the Township of Chatham authorizes the Mayor and Clerk to enter into a contract for specialized legal services in connection with the authorization and the issuance of bonds or notes of the Township with Carella, Byrne, Bain, Gilfillan, Cecchi & Stewart as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that this contract is awarded without formal competitive bidding as a “Professional Service” in accordance with 40A: 11-5 (1) (a) of the Local Public Contracts Law because the services required are those of a recognized profession for which bid specifications are not appropriate or required; and

BE IT FURTHER RESOLVED that a copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Township of Chatham; and

BE IT FURTHER RESOLVED that a notice of this resolution shall be printed as provided by law in the Chatham Courier.

RESOLUTION 2008-023

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM DESIGNATING PUBLIC AGENCY COMPLIANCE OFFICIAL

BE IT RESOLVED by the Township Committee of the Township of Chatham in accordance with N.J.A.C. 17: 27-3.5, “Designation of Public Agency Compliance Official”, Thomas E. Ciccarone is hereby appointed the Public Agency Compliance Official.

RESOLUTION 2008-024

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM APPOINTING MEMBERS TO THE MUNICIPAL ALLIANCE COMMITTEE

BE IT RESOLVED by the Township Committee of the Township of Chatham that the following be appointed to the Municipal Alliance Committee of the Chathams for the year 2008.

Margaret Dempsey
Liz Knoedel-Gordon
Marilou Inzerrillo
Nancy Murphy
Caitlin Murray
Jean McFadden
Jairo Otolaro
Jill Perrin
Beth Romero
James Romero
Susan Serrao
Marianne Slamm
Carole Stubeck
Victoria Skinner
Sandy Smith
Carol Ulmer
David Wise

RESOLUTION 2008-025

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING A CASH MANAGEMENT PLAN.

WHEREAS, N.J.S.A. 40A:5-14 mandates that the Governing Body shall, by Resolution passed by a majority of the membership thereof, approve a Cash Management Plan.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham as follows:

1. The attached Cash Management Plan will guide the investment of idle funds of the Township of Chatham.
2. The attached Cash Management Plan includes a policy Statement to guide its implementation.
3. The Chief Financial Officer will administer the plan.
4. The Plan is subject to annual audit; and

BE IT FURTHER RESOLVED that a certified copy of this resolution with Cash Management Plan attached shall be forwarded to the following:

- A. The Chief Financial Officer of the Township.
- B. The Township Auditor.
- C. All appropriate depositories

This Resolution shall take effect immediately.

**CASH MANAGEMENT PLAN
OF
THE TOWNSHIP OF CHATHAM
COUNTY OF MORRIS
NEW JERSEY**

I STATEMENT OF PURPOSE

This Cash Management Plan (the ‘plan’) has been prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for deposits (‘deposits’) and permitted investments (‘investments’) of certain public funds of the Township of Chatham, pending the use of such funds for the intended purposes. The plan is intended to insure that all such public funds are deposited in interest bearing accounts or permitted investments. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be made in a manner intended to insure the safety and preservation of principal value, the liquidity (regarding its availability for the intended purpose) and the maximum investment return within such limits. The plan is intended to insure that any deposit or permitted investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such deposits or permitted investments.

II IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN

The Plan is intended to cover the deposit and or investment of the following funds and accounts of the Township of Chatham.

- Current Fund
- Trust Funds
- General Capital Fund
- Sewer Utility Fund
- Sewer Utility Capital Fund
- Public Assistance Fund
- Payroll Account
- Grant Funds

III DESIGNATION OF OFFICIAL(S) OF THE TOWNSHIP OF CHATHAM AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN

The Chief Financial Officer of the Township of Chatham shall be charged with the administration of this plan. The Chief Financial Officer shall monitor all deposits and investments for consistency with this plan. No person shall engage in an investment transaction involving Township of Chatham funds except as directed or authorized by the Chief Financial Officer. Prior to making such deposits or permitted investments, all authorized depositories or investment facilities shall be supplied with a written copy of this plan, which shall be acknowledged in writing by such parties and a copy of such acknowledgement shall be kept on file in the Office of the Chief Financial Officer of the Township of Chatham.

IV DESIGNATION OF DEPOSITORIES

Commerce Bank and any New Jersey financial institution certified to serve as a depository under the Governmental Unit Deposit Protection Act by the State of New Jersey Department of Banking and Insurance.

V DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL

N/A

VI AUTHORIZED INVESTMENTS

- A. Except as otherwise specifically provided for herein, the Designated Officials are hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:
- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
 - (2) Government money market mutual funds;
 - (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
 - (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the schools district is located;
 - (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
 - (6) Local government investment pools;
 - (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c281 (C.52:18A-90.4) or;
 - (8) Agreements for the repurchase of fully collateralized securities if:
 - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
 - (b) the custody of collateral is transferred to a third party;
 - (c) the maturity of the agreement is not more than 30 days;
 - (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236(C.17:9-41); and
 - (e) a master repurchase agreement providing for the custody and security of collateral is executed

For the purposes of the above language, the term “local government investment pool” shall have the following definitions:

Local Government Investment Pool: An investment pool:

- (a) which is managed in accordance with 17 C.F.R., sec. 270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) which is in compliance with rules adopted pursuant to the “Administrative” Procedure Act”, P.L. 1968, c.410 (c52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- (e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- (f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.I. 1967 c.9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

B. Notwithstanding the above authorization, the monies on hand in the following funds and accounts shall be further limited as to maturities, specific investments or otherwise as follows:

Grant
Public Assistance

VII SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Township of Chatham, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution, in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Township of Chatham to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits.

To assure that all parties with whom the Township of Chatham deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that plan in writing, a copy of which shall be on file with the Designated Officials.

VIII REPORTING REQUIREMENTS

Each month during which this Plan is in effect, the Designated Official referred to in Section III hereof shall supply to the Chief Financial Officer of the Township of Chatham a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Township of Chatham as a Deposit or a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the Chief Financial Officer of the Township of Chatham.

IX TERM OF PLAN

This Plan shall be in effect from the date of this resolution to December 31, 2008. Attached to this Plan is a Resolution of the Township Committee of the Township of Chatham approving this Plan for the stated period of time. This Plan may be amended from time to time. To the extent that any amendment is adopted by the Township Committee, the Designated Officials are directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

RESOLUTION 2008-026

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, APPOINTING ALTERNATE MUNICIPAL PROSECUTORS

WHEREAS, the Township Committee is required, pursuant to N.J.S.A. 2B:25-4a, to appoint alternate municipal prosecutors to serve in the absence of the municipal prosecutor;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, that Thomas A. Shepard, Jr., Esq., is hereby appointed as first alternate municipal prosecutor, and James M. DeMarzo, Esq., is hereby appointed as second alternate municipal prosecutor, to serve, respectively, in the absence of the municipal prosecutor.

RESOLUTION 2008-027

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM AUTHORIZING SERVICE CHARGES FOR RETURNED CHECKS

WHEREAS, P.L. 1990, Chapter 105, supplementing Title 40 of the New Jersey State Revised Statutes has been enacted to allow a municipality the authority to impose a service charge to be added on an account which was by check or other written instrument returned for insufficient funds; and

WHEREAS, whenever an account is owing a municipality for a tax or special assessment, the service charge authorized by this section shall be included on whatever list of delinquent accounts is prepared for the enforcement of the lien.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, that the Tax Collector be authorized to charge the aforementioned fee at a rate of \$20.00 per check or other written instrument for all checks returned for insufficient funds during 2008; and

BE IT FURTHER RESOLVED, that the Tax Collector may require future payments to be tendered in cash or by certified or cashier's check; and,

BE IT FINALLY RESOLVED, that a certified copy of this Resolution be forwarded to the Township Treasurer, Tax Collector and Township Auditor.

RESOLUTION 2008-029

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM AND MAYOR'S APPOINTMENTS FILLING BOARD VACANCIES FOR SPECIFIC TERMS

BE IT RESOLVED by the Township Committee of the Township of Chatham that the following board appointments be made:

Planning Board: Mayor's appointments

- | | | | |
|----|-----------|-------------------|--------|
| 1. | Class I | Nicole Hagner | (2008) |
| 2. | Class II | Thomas Ciccarone | (2008) |
| 3. | Class III | Bailey Brower Jr. | (2008) |
| 4. | Alt. #1 | Jack Hurring | (2009) |
| 5. | Alt. #2 | Vacant | (2008) |

RESOLUTION 2008-030

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM AND MAYOR'S APPOINTMENTS FILLING COMMITTEE VACANCIES FOR SPECIFIC TERMS

BE IT RESOLVED by the Township Committee of the Township of Chatham that the following committee appointments be made:

Environmental Commission: Mayor's appointments

- | | | | |
|----|-------------|---------------------|--------|
| 1. | Full member | Katherine Abbott | (2010) |
| 2. | Full member | Ole Raadam | (2010) |
| 3. | Alt. #2 | Patricia Collington | (2009) |

RESOLUTION 2008-031

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM HONORING OFFICER DAVID SCHAFFER AND OFFICER SCOTT HERCHICK

WHEREAS, on the morning of November 20, 2007 Officers David Schaffer and Scott Herchick responded to Chatham High School on an emergency medical call for an unconscious 16 year old student; and

WHEREAS, according to Atlantic Ambulance Paramedics, Officers Schaffer and Herchick acted quickly, efficiently and professionally during the event, and

WHEREAS, Officers Schaffer and Herchick determined that the student was in cardiac arrest, initiated CPR, applied the AED carried in their police vehicle and delivered life-saving defibrillation, and

WHEREAS, Superintendent of the School District of the Chathams Jim O'Neill and High School Principals Michael LaSusa and Darren Groh have expressed their admiration and gratitude for the actions of Officers Schaffer and Herchick, and have recommended that these men be honored for their outstanding performance, and

WHEREAS, The Township of Chatham is extremely proud of the professionalism of the Chatham Township Police Department as exemplified by the performance of Officers Schaffer and Herchick.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham that we hereby recognize, and extend our deep appreciation to Officer David Schaffer and Officer Scott Herchick and join with the management of the Chatham Township Police Department in awarding them the Life Saving Award With Caduceus.

Deputy Mayor Brower moved to adopt the Consent Agenda. Committeeman O'Connor seconded the motion.

Roll call: Committeeman Gallop, Aye; Committeeman O'Connor, Aye; Committeewoman Hagner, Aye; Deputy Mayor Brower, Aye; Mayor Tubbs, Aye.

Hearing of Citizens / Petitions

Mayor Tubbs opened the Hearing of Citizens.
Seeing none, Mayor Tubbs closed the Hearing of Citizens.

Closing Prayer

Monsignor Mahoney from Corpus Christi Church gave the closing prayer.

Mayor Tubbs invited the audience to a reception in the area next to the kitchen.

Deputy Mayor Brower made a motion to adjourn the meeting at 8:20 P.M. Committeeman O'Connor seconded the motion and it carried unanimously.

Joy Wiley
Municipal Clerk