

**TOWNSHIP OF CHATHAM
TOWNSHIP COMMITTEE MEETING MINUTES
MARCH 8, 2007**

Mayor Tubbs called the workshop meeting of the Township Committee of the Township of Chatham to order at 7:35 P.M.

Adequate Notice of this meeting of the Township Committee was given as required by the Open Public Meetings Act as follows: Notice was given to both The Chatham Courier and the Morris County Daily Record on January 5, 2007; notice was posted on the bulletin board in the main hallway of the Municipal Building on January 5, 2007; and notice was filed with the Township Clerk on January 5, 2007.

Mayor Tubbs led the flag salute.

Roll Call

Answering present to the roll call were Committeewoman Hagner, Committeeman O'Connor, Deputy Mayor Brower and Mayor Tubbs. Committeeman Hartford arrived shortly after roll call.

Approval of Agenda

The formal presentation from CERT was removed from the agenda. Mayor Tubbs also requested the addition of a discussion item about an appointment to the 2nd alternate vacancy position on the Environmental Commission.

Committeeman O'Connor moved to approve the agenda as amended. Deputy Mayor Brower seconded the motion and it carried unanimously.

Proclamation

Mayor Tubbs read the attached proclamation proclaiming March as Red Cross Month. The Chair of the Colonial Crossroads Chapter, Charles Barton was present to accept the proclamation. Mr. Barton thanked the Township Committee and introduced David, the Chatham Township liaison who is on the action team and is trained to respond to major disasters.

Reports

Chatham Township Volunteer Fire Department

Chief Jeff Burke presented the annual report of the Chatham Township Volunteer Fire Department. The department consists of 35 active members, all of whom are volunteers. In 2006 they responded to 141 incidents and provided assistance 6 times in neighboring communities. Chief Burke advised the Committee that fewer residents are making donations to the fire department, but the amount of the donation has increased. Only 39 percent of the residents contribute. A building committee was created in 2006 to work on plans for a reconstruction project where the Southern Boulevard fire station is located. The department relies on donations for survival. Plans for 2007 are to increase future funding. Chief Burke also suggested that a Fire Protection Committee be recreated to keep the lines of communication open. The reopening of the Southern Boulevard Station reconstruction is also planned. This may include a residential capital campaign. Mayor Tubbs said that the Township Committee is receptive to the idea of reinstating the Fire Protection Committee, and asked Administrator Ciccarone to arrange a meeting. Committeewoman Hagner asked if Engine 11 is housed at the Southern Boulevard Station. She also asked about the timing of the Southern Boulevard Station renovations. Chief Burke said that OSHA guidelines require a certain amount of room, and that the station is currently below said requirement. There are also issues with the height and length. Committeewoman Hagner offered Township services to help with funding and awareness that the firemen are all volunteers. Deputy Mayor Brower suggested that volunteerism be rewarded with tax rebates or concessions. Chief Burke said that LOSAP is an incentive for volunteers, and that a tax credit would be a good idea. Chief Burke also advised there is a \$150,000 operating budget, of which \$45,000 is provided by the Township. However, these figures do not include

the renovation of Southern Boulevard Station. Administrator Ciccarone said that a paid fire department would probably have an operating budget in excess of \$2 million a year. Committeeman O'Connor asked if the activities at Southern Boulevard Station would change after the renovations. Chief Burke said that the renovations would offer more storage space. Committeeman Hartford stressed the importance of public safety and stated that it is not right that volunteers should have to raise their own funds. Committeeman Hartford also noted that in both fire departments, several generations of families have been actively involved. Mayor Tubbs asked if there are any activities done jointly between the two fire departments. Chief Burke said that they do drills together a few times a year, and that both fire departments respond to fires and alarms. Mayor Tubbs also said there was a need to discuss clear channel communications.

Green Village Fire Department

Chief Kevin Doherty presented the report of the Green Village Fire Department. Chief Doherty said he has been with the fire department for 30 years and has seen significant increases in state mandates. He also reported that there has been more time spent training in order to reach a higher standard. Chief Doherty informed the Committee that some of the firemen that were members of the Public Works Department have retired and that he hopes some town employees would continue to be involved with the fire departments. Chief Doherty also said that he would like to do more with the Chatham Township Fire Department. Committeeman Hartford said that they are planning for the future and that the second firehouse on Southern Boulevard should provide a more rapid response. Committeeman Hartford asked if there are any special problems in Green Village. Chief Doherty said that Britten Road is still a public safety issue, as they do not have a final report from the EPA. Committeeman O'Connor stressed the importance of the work done by the volunteer fire departments. Committeewoman Hagner said that the Township needs to work on the funding issues, and should help the fire departments as much as possible. Chief Doherty added that there are 30 active members, and that there is more gear required now than there used to be.

Chatham Emergency Squad

Sam Francis, Captain of the Chatham Emergency Squad, presented their report. The Emergency Squad has been in existence for 71 years and is funded primarily through donations. In addition to emergency life support and ambulance transportation, non-emergency transports are provided and mutual aid is given to neighboring communities. They also help at events where the possibility of injury is higher. In 2006, there were 1168 total dispatches, 606 dispatches to the Township, 528 dispatches to the Borough, and 34 mutual aid dispatches. 107 trips were made to King James Care Center, and approximately a total of 50 were made to Juniper Village and Garden Terrace. Three fourths of the dispatches were for medical purposes, while one quarter were for trauma. There is also a bike unit for parades. Mr. Francis explained that the operations are supported by a large number of committees and volunteers. Active members each serve a 12-hour shift, and there are 52 active members. The twelve high school student cadets serve for 3-hour shifts. Each crew consists of 4 members. Mr. Francis advised the Chatham Emergency Squad is funded through donations, the annual fund drive and support from the two communities. Committeeman O'Connor thanked the Emergency Squad for all their efforts. Deputy Mayor asked about the level of support from commercial establishments. Mr. Francis was unsure, but believes that most of the support comes from residents. Committeewoman Hagner asked who provides CPR training. Mr. Francis said that there are 4 or 5 members that do training. Mayor Tubbs agreed with Deputy Mayor Brower's statement that commercial organizations should be approached about contributing to the Emergency Squad and other Township services. Mayor Tubbs also asked about the squad's membership. Mr. Francis discussed some of the ways they have recruited new members.

Board of Health

Board of Health President James Brown presented the annual report of the Board of Health. Mr. Brown informed the Board that Chatham Township Board of Health has a contract with the Madison Health Department for environmental and public health services. Mr. Brown introduced John Theese, Health Officer of the Madison Health Department. Mr. Brown explained that the Board of Health inspects retail food establishments, swimming pools, and septic systems. Mr. Brown informed the Committee that the Board of Health also has a contract with Metcalf & Eddy for professional engineering services to review septic system design

applications prior to the Board of Health meeting. Metcalf & Eddy's time is paid for by the homeowner. In 2007, the Board of Health will be involved with the new administrative code covering inspections of the retail food establishments, phase 2 of the State's planning for pandemics and bio-terrorism, and helping to establish the Medical Reserve Corp. Mr. Brown added that there has been a big increase in the amount of effort that the Madison Health Department must provide. Committeeman Hartford said he wants the public to be aware that there is a public health department. Mr. Brown also discussed the licensure of cats. He said that Chatham Township is one of eight towns that do not license cats, and advised there have been problems with rabid cats. With regard to the noise ordinance, Mr. Brown reported that the Township's ordinance is more restrictive than the state's model ordinance. In response to a question about the Flu Clinic, Mr. Brown reported that it ran very smoothly this year and credited the Madison Health Department staff for opening a half hour early. With regard to certain mandatory inoculations of young girls ages 7 through 12 years old, Deputy Mayor Brower said that there is a problem with only one company producing the vaccine and not knowing future ramifications of the vaccine. Committeeman O'Connor asked about the eating establishments. John Theese reported that the big focus is on checking produce and instructing people in handling produce properly. Mayor Tubbs asked about the Board of Health's present concerns. Mr. Theese responded about the importance of the Office of Emergency Management and the formation of a Medical Reserve Corp. Mr. Theese stressed the biggest issue is the pandemic flu. Mayor Tubbs thought the Public Safety Committee would start meeting more regularly. Administrator Ciccarone inquired about the inspections of the grease traps at the retail food establishments. Mr. Theese said they would start maintaining logs. Committeeman Hartford also thanked Mr. Brown for taking the initiative to make sure the Flu Clinic was better organized this year.

Committeewoman Hagner reported that Tom Ciccarone and Tom Salvias would be taking the next steps towards televising meetings. There is a need to get the community bulletin board up as an intermediate step. The approach will be live feed meetings. Committeewoman Hagner said she had attended a Board of Education meeting, and final approval of the budget will be on March 26, 2007. Committeeman Hartford said that there has been a 30 percent increase in the cost of energy, and asked if the Board of Education is cooperating with the effort to decrease energy costs. The Tree Protection Committee is trying to prepare a draft of the revised tree ordinance for the March 22, 2007 meeting, but it may need to be postponed until April. The Open Space Committee is working on a timeline for the Bike path.

Deputy Mayor Brower said that he would provide a copy of the deer management report to the Township Committee. The area west of Noe Avenue out to Green Village Road was chosen and there is a \$25,000 cost estimate. This would be done just before hunting season in the fall. The Township now has a plan that could be submitted to the State. Additionally, Deputy Mayor Brower said that the ramifications of ordinances need to be considered. Administrator Ciccarone said that the budget does not include money to do this, but it could be added. The Administrator said that some things do not need approval from the state, but a plan would still need to be put together.

Committeeman O'Connor reported the Environmental Commission had met, and a River Cleanup is scheduled for April 21, 2007. The Environmental Commission had a brief discussion about the tree ordinance. Committeeman O'Connor also stated progress on the bike path has been slow. Committeeman Hartford questioned whether the milestones for the Open Space project for the Greenway have been achieved. Committeewoman Hagner responded that they have talked with Banisch Associates about presenting Phase 1 to the Township Committee and that a feasibility study was done in the past for the bike path. Committeeman Hartford said the County has endorsed the bike path and that they are not focusing on the goal that can be achieved. Deputy Mayor Brower thought there should be discussion about the areas that were feasible in the Township and about access to the right of ways. Committeeman Hartford also asked about the Skate Park. Administrator Ciccarone said that the recreation department would be taking more responsibility for the Skate Park, and would be staging events there. Deputy Mayor Brower said that only 10 percent of the people using the Skate Park are Chatham Township residents.

Mayor Tubbs said that June 9, 2007 is the 100th Anniversary of the Library of the Chathams. The Mayor also stated that one Saturday a month, beginning March 31, 2007, he would be available for the residents at the Municipal Building from 8:30 A.M. to 10:00 A.M.

Engineer Ruschke reported about the Shunpike Letter of Interpretation and that he recently received a letter from the NJDEP stating they are backlogged until late April/May. A letter from Mayor Tubbs will be sent to the NJDEP tomorrow concerning this delay. Construction will begin again soon on the Colony Tennis Courts. With regard to paving, the contract documents are not yet prepared. Bids will be received in May, and the paving will take place over the summer.

Public Hearing / Final Adoption of Ordinances

ORDINANCE 2007-03

**AN ORDINANCE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS,
STATE OF NEW JERSEY AMENDING CHAPTER II, ARTICLE VI
(ADMINISTRATIVE POLICIES AND PROCEDURES) OF THE REVISED
ORDINANCES OF THE TOWNSHIP OF CHATHAM REGARDING PRIVATE
EMPLOYMENT OF POLICE PERSONNEL.**

BE IT ORDAINED by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey as follows:

SECTION 1. Chapter II, Administration, Article VI, Administrative Policies and Procedures, Section 2-49, Private Employment of Police Personnel, of the Code of the Township of Chatham, County of Morris, State of New Jersey, is revised so that Subsection 2-49.2 shall read as follows:

CHAPTER II

ARTICLE VI

ADMINISTRATIVE POLICIES AND PROCEDURES

2-49 PRIVATE EMPLOYMENT OF POLICE PERSONNEL

2-49.2 PAYMENT.

a. Private employers shall pay to the Treasurer of the Township as compensation for the services a sum equal to the number of hours worked times the highest hourly overtime rate for patrolman as contained in the collective bargaining agreement with the Patrolmen's Benevolent Association then in effect, plus \$4.00 per hour for each hour worked for administration.

b. The Police Chief shall estimate the number of hours anticipated to be worked, and payment for the estimated work shall be paid by the private employer to the Township Treasurer prior to commencement of work. The minimum charge shall be for 2 hours.

c. If additional work time is required due to unanticipated circumstances, and such work is approved by the Police Chief, the private employer shall be liable for payment to the Township for all such additional hours worked.

d. The private employer must give at least 2 hours prior notice to the Police Chief for cancellation of any scheduled off-duty service. Any private employer who fails to give the required 2 hours notice shall pay the full cost of the estimated hours up to 4 hours.

e. An invoice from the Township for any balance due, or a credit for any refund, if any, shall be issued by the Township Treasurer. Payments due from private employers shall be made within ten (10) days of receipt of the invoice from the Township.

SECTION 2. This ordinance shall take effect as provided by law.

Mayor Tubbs opened the Public Hearing on Ordinance 2007-03.

Hearing none, Mayor Tubbs closed the Public Hearing on Ordinance 2007-03.

Committeeman Hartford made a motion to adopt Ordinance 2007-03. Committeeman O'Connor seconded the motion.

Roll call: Committeewoman Hagner, Aye; Committeeman Hartford, Aye; Committeeman O'Connor, Aye; Deputy Mayor Brower, Aye; Mayor Tubbs, Aye.

Consent Agenda

Resolution 2007-065 was pulled from the Consent Agenda for a separate vote.

RESOLUTION 2007-065

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF CHATHAM APPROVING RAFFLES FOR
CORPUS CHRISTI CHURCH**

BE IT RESOLVED by the Township Committee of the Township of Chatham that off-premise raffles to be conducted by Corpus Christi Church on June 9, 2007, on-premise hourly raffles to be conducted on June 7, June 8, and June 9, 2007, and non-draw raffles (wheels of chance) to be conducted on June 7, June 8, and June 9, 2007 are hereby approved.

Committeewoman Hagner made a motion to adopt Resolution 2007-065. Deputy Mayor Brower seconded the motion.

Roll call: Committeewoman Hagner, Aye; Committeeman Hartford, Abstain; Committeeman O'Connor, Abstain; Deputy Mayor Brower, Aye; Mayor Tubbs, Aye.

RESOLUTION 2007-070

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF CHATHAM AUTHORIZING PAYMENT OF BILLS, PAYROLLS,
SCHOOL TAXES, AND COUNTY TAXES**

BE IT RESOLVED that bills in the total amount of \$542,772.94 and the prior month's payroll of \$414,679.19 Current Fund, \$44,551.88 Sewer No. 1, \$7,506.32 Sewer No. 2, and \$9,039.39 Police Private Employment be paid.

BE IT FURTHER RESOLVED that taxes due to the School District of the Chathams, for the month of March 2007, in the amount of \$1,922,254.00 be paid.

RESOLUTION 2007-071

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF CHATHAM APPROVING MINUTES OF MEETINGS**

BE IT RESOLVED that the Township Committee of the Township of Chatham acknowledges receipt of and approves the minutes of the Township Committee meetings held on February 8, 2007 and February 22, 2007.

RESOLUTION 2007-072

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF CHATHAM APPROVING EXECUTIVE SESSION MINUTES OF MEETINGS**

BE IT RESOLVED that the Township Committee of the Township of Chatham acknowledges receipt of and approves Executive Session minutes of the Township Committee meeting held on February 22, 2007.

RESOLUTION 2007-073

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF CHATHAM APPROVING RAFFLES FOR
THE SUSAN G. KOMEN BREAST CANCER FDN INC NORTH JERSEY AFFILIATE**

BE IT RESOLVED by the Township Committee of the Township of Chatham that on-premise raffles to be conducted by the Susan G. Komen Breast Cancer Fdn Inc North Jersey

Affiliate on May 6, 2007, at the Fairmount Country Club, 400 Southern Boulevard, are hereby approved.

RESOLUTION 2007-074

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM APPROVING SEWER CONNECTION FOR 71 MOUNTAIN AVENUE

WHEREAS, the Township Engineer has certified that all application requirements for 71 Mountain Avenue, Block 37, Lot 24 including the payment of the administrative review fee have been met and that sewer capacity is available.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham that it hereby, approves the issuance of a sanitary sewer permit for 71 Mountain Avenue, Block 37, Lot 24.

RESOLUTION 2007-075

TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, RELEASING DEVELOPER ESCROW ACCOUNT AND/OR PERFORMANCE BOND BALANCES

WHEREAS, developers are required to deposit monies with the Township for the purposes of offsetting Township professional costs to review plans or to inspect approved development and for the purpose of ensuring the satisfactory completion of public or private improvements; and

WHEREAS, these deposited monies, following all necessary withdrawals to cover Township expenses or costs, may be released upon satisfactory completion of work, receipt of review board decisions, or completion of guaranteed work, upon passage of a Township resolution authorizing such release.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham that the following guarantee amount or account balances, with interest adjustments as prescribed by state and local laws, may be released to the depositor of record:

<u>NAME</u>	<u>A/C NUMBER</u>	<u>AMOUNT</u>
School District of the Chathams 58 Meyersville Road Chatham, NJ 07928	7200038959	\$3922.98

Re: Lafayette School

School District of the Chathams 58 Meyersville Road Chatham, NJ 07928	7200038958	\$4019.53
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Re: Southern Boulevard School

School District of the Chathams 58 Meyersville Road Chatham, NJ 07928	7200038891	\$1030.20
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Re: All Schools

School District of the Chathams 58 Meyersville Road Chatham, NJ 07928	7200038960	\$848.82
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Re: Chatham High School

RESOLUTION 2007-076

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, AUTHORIZING THE ESTABLISHMENT OF BANK ACCOUNT FOR COMMUNITY PASS REGISTRATIONS.

WHEREAS, the Township of Chatham has initiated “online registrations” for the Colony Pool and Tennis Center through a program know as “Community Pass” offered by Capturepoint of Ridgewood, N.J. and

WHEREAS, it is necessary to establish a bank account for the receipt of funds from registrants through ACH debits.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that the CFO is hereby authorized to establish a bank account for the purpose described above.

RESOLUTION 2007-077

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING ONE-DAY SPECIAL PERMIT FOR LIQUOR LICENSE

BE IT RESOLVED by the Township Committee of the Township of Chatham that the following permit for a One-Day Liquor License is hereby approved:

<u>Name of Organization</u>	<u>Dates of Social Affair</u>	<u>Place where Affair will be held</u>
Chatham Township Volunteer Fire Department	June 2, 2007	Chatham Twsp. Fire Dept. 495 River Road Chatham, NJ 07928

RESOLUTION 2007-078

RESOLUTION OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY REDUCING THE PERFORMANCE GUARANTY FOR THE KARLIN ESTATES SUBDIVISION

WHEREAS, the Planning Board has granted preliminary and final subdivision approval for a development known as the Karlin Estates Subdivision, Block 17, Lots 81.11 and 81.12; and

WHEREAS, said approvals required, in accordance with the requirements of the Municipal Land Use Law, N.J.S.A. 40:55D-1 et seq., and the Developer's Agreement between the developer and the Township, the posting of a performance guaranty to secure completion of the public improvements that were part of the project, and which was posted by the developer; and

WHEREAS, as set forth by Township Engineer John K. Ruschke, P.E. in his letter dated March 2, 2007, the public improvements have been substantially completed to the extent that the performance guaranty, including the cash amount, may be reduced to the amount of \$19,366.50, which covers the remaining work described by the engineer's report;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, that the performance guaranty posted by the developer is hereby reduced, in accordance with the letter of Township Engineer John K. Ruschke, P.E., dated March 2, 2007, to the amount of \$19,366.50, including the cash amount, and that release of the performance guaranty in excess of that amount is hereby authorized, provided that no relief granted herein shall be construed to relieve the developer from the obligation, once all work is completed and accepted, to post a maintenance guaranty in accordance with the requirements of the Municipal Land Use Law, N.J.S.A. 40:55D-1, et seq., and the Developer's Agreement between the Township and the developer.

Committeeman Hartford made a motion to adopt the Consent Agenda, Resolution 2007-070 through Resolution 2007-078. Committeeman O'Connor seconded the motion.

Roll call: Committeewoman Hagner, Aye; Committeeman Hartford, Aye; Committeeman O'Connor, Aye; Deputy Mayor Brower, Aye; Mayor Tubbs, Aye.

Discussion

1. **Budget Presentation-** Administrator Ciccarone distributed a draft of the 2007 budget to the Township Committee and reviewed the highlights with the Committee. Whereas \$1,375,000 of the surplus was utilized in 2006, it is anticipated that \$1,600,000 of the surplus will be utilized in 2007. The amount of state aid received remains the same as last year. The Township anticipates a higher amount of money to be raised from building code construction fees. The revenues received for providing dispatching services also increases. Administrator Ciccarone also noted an increase on investments from \$100,000 to \$150,000. The amount to be raised by taxes will increase from \$7.3 million to \$7.8 million, and the local tax rate will change from 26.7 cents per \$100 of assessed value to 28.1 cents or approximately \$90 a year on an average assessed home of \$690,000. Under appropriations, there is an increase in debt service due to two different bond issues. There is also an increase to public employee pension contributions. PERS contributions will rise from \$50,000 to \$90,000 and PFRS will increase from \$185,000 to \$310,000. There will be no new hiring or positions added. Administrator Ciccarone also advised that he had ordered a three years claims run to help evaluate the cost of health insurance. A PowerPoint presentation will be made at the next Township Committee meeting. Committeewoman Hagner inquired about funding for Colony Pool. Administrator Ciccarone said that it has not increased from last year. Deputy Mayor Brower wanted to increase to amount for Colony Pool, but the majority of the Township Committee felt otherwise. Committeeman Hartford said that more of an effort needs to be made for shared services, and suggested using the county for public assistance, pursuing joint recreation and merging the municipal courts. Administrator Ciccarone said that the budget is a conservative approach, yet preserves the level of services to the Township. He added that the number of employees would need to be decreased in order to save money. Mayor Tubbs indicated that he met with officials from Chatham Borough to examine ways to streamline the recreation departments. He added that there is a potential for merging the court system. With regard to public assistance, the Mayor stated the Township has already made a decision on this. Committeewoman Hagner said that the Joint Recreation Committee exists more for efficiency, not necessarily cost savings. Administrator Ciccarone said that sharing equally in the costs of the recreation program has been the stumbling block and that we hope to continue to work on this. Deputy Mayor Brower said that he believes that the Township Committee should focus on the bigger issues such as employees' retirement benefits. Mayor Tubbs questioned whether dispatching services could be expanded as a possible way to increase revenues. Committeeman O'Connor asked if construction code fees could be raised. Attorney Woodward said that fees must compensate municipalities for administrative costs. Committeeman Hartford asked about the impact of the new construction base. Administrator Ciccarone said that it affects the overall ratable base. As the ratable base increases, the Township pays a larger base of the school budget, and consequently pays more per student than the Borough pays. Deputy Mayor Brower suggested that there be a joint Public Works Department and joint Police force with the Township and the Borough. Administrator Ciccarone said that the Police Departments already have mutual aid agreements and that there has been talk in the past of merging towns. The budget will be introduced on March 22, 2007 and will be scheduled for adoption on April 19, 2007.
2. **LOSAP- CPI Increase-** Mayor Tubbs said the Finance Committee had discussed the request from the fire department and they had decided to determine increases case by case and not tie them with CPI increases. Deputy Mayor Brower moved to accept the recommendation of the Finance Committee to provide on a one-year basis, 10 percent increase to the Fire Departments and 5 percent increase to the Emergency Squad. Committeeman Hartford thought the LOSAP adjustment was not as high as it might have been and suggested bringing them up to the 14 percent increase allowed by statute. Committeewoman Hagner seconded the motion made by Deputy Mayor Brower and noted the Borough had made a decision to discuss this again later this year. Mayor Tubbs said he had asked Mayor Plambeck to keep him informed of any action taken by the Borough regarding LOSAP. Discussion followed about whether the 4 percent could be

recovered in the future and whether it was a one-time adjustment. Consensus was reached that clarification was needed before taking any official action.

Before moving to the next discussion item, Administrator Ciccarone asked if money should be placed in the 2007 budget for deer management. The Township Committee agreed \$25,000 should be added to the budget for deer management.

3. Summer Concert series- The Committee discussed the proposal submitted by Anna Riker, President of Riker Conference Connection, LLC to prepare and coordinate a Summer Concert Series consisting of 5 events, beginning in June and continuing through July, to be held at the field on Mountainside Avenue where bathroom facilities are available. The Committee suggested a change to the contingency part of the contract and thought \$5000 should be considered as the base. Committeeman Hartford questioned whether July 4th should be on the schedule. Administrator Ciccarone responded the Township would not want to conflict with the parade and fireworks display provided by Chatham Borough. Mayor Tubbs noted the May 18, 2007 deadline in the contract if the money is not raised.

Resolution 2007-079 to be inserted

Committeewoman Hagner moved to approve the contract with the statement “not less than \$5000” added in the last paragraph. Committeeman O’Connor seconded the motion.

Roll call: Committeewoman Hagner, Aye; Committeeman Hartford, Aye; Committeeman O’Connor, Aye; Deputy Mayor Brower, Aye; Mayor Tubbs, Aye.

4. Fee structure for Colony Pool- Administrator Ciccarone advised that the Township would need to pay a new state sales tax on Colony Pool memberships and that registrations this year would be done through the Community Pass. For these reasons, there would be a need to increase the Colony Pool fees. Administrator Ciccarone reviewed the proposed increases line by line with the Committee. Administrator Ciccarone also said that in the past two tennis courts have been left open to the public and four were reserved for Colony Pool members. This year Colony Pool may need all six courts. Deputy Mayor Brower thought that since Chatham Township taxpayers subsidize Colony Pool, Colony Pool has no right to take all the tennis courts and at least one court should remain open to the public. The Administrator agreed that the present policy could be maintained, but if the demand were there, they would need to address the issue. Committeeman Hartford also requested statistics on Colony Pool. Administrator Ciccarone thought this would be available with the new computerized program.
5. Annual Dog License Fee-Administrator Ciccarone informed the Committee that the Governor recently signed legislation that authorizes municipalities to increase the annual dog license fee to a maximum of \$21.00. Mrs. Wiley advised that approximately \$4,000 is received annually in revenues from licensing dogs; however, the cost of the yearly animal contract with St. Hubert’s is slightly less than \$12,000. Following a brief discussion, the majority of the Committee agreed that an ordinance should be prepared to increase the dog licensing fee to offset the cost of the animal control contract with St. Hubert’s.

Hearing of Citizens/Petitions

Mayor Tubbs opened the hearing of citizens

1. Peter Hofmann, May Drive resident, advised with regard to the present 52:48 ratio with the school budget, that Ralph Goodwin may have another way to compare the costs and encouraged the Committee to pursue this. Mr. Hofmann also noted the Borough had made some changes to save money with their group health insurance. Mr. Hofmann also said the Borough had passed a resolution to demolish the house at Woodland Park and that he thought Mrs. Stillinger was misinformed about building a recreation field on the 1.6 acres.

Being no further comment, Mayor Tubbs closed the hearing of citizens.

