

**TOWNSHIP OF CHATHAM  
TOWNSHIP COMMITTEE MEETING MINUTES  
AUGUST 13, 2009**

Mayor Tubbs called the workshop meeting of the Township Committee of the Township of Chatham to order at 7:35 PM.

**Adequate Notice** of this meeting of the Township Committee was given as required by the Open Public Meetings Act as follows: Notice was given to both The Chatham Courier and the Morris County Daily Record on January 8, 2009; notice was posted on the bulletin board in the main hallway of the Municipal Building on January 8, 2009; and notice was filed with the Township Clerk on January 8, 2009.

Mayor Tubbs led the flag salute.

**Roll Call**

Answering present to the roll call were Committeeman Gallop, Committeeman Brower, Deputy Mayor Hagner and Mayor Tubbs. Committeeman O'Connor was absent.

**Approval of Agenda**

Administrator Ciccarone said that the engineering proposal for the design work for Shunpike Field would need to be discussed, and he indicated that Public Works Director Joe Barilla would like to give a report.

Deputy Mayor Hagner moved to approve the agenda as amended. Committeeman Gallop seconded the motion, and it carried unanimously.

**Reports**

Mayor Tubbs said that some feedback was received regarding the televising of Township Committee meetings, and he stressed that Committee members need to make sure that their microphones are turned on. Committeeman Brower reported that he will be in touch with Officer Curtis regarding deer management, and he said that the County is going to open more areas for hunting. Regarding the Senior Center, Committeeman Brower said that they are very happy with the recent improvements to the facility. Deputy Mayor Hagner reported that on August 18, 2009 Telvue would be coming to install the equipment for the electronic bulletin board. She also reported that there is a group called Government Efficiency Morris that is looking into shared services. Committeeman Gallop said that he received an e-mail from a resident asking about the status of the Falmouth sidewalk, and Engineer Ruschke said that the price quote he received from the developer was above the amount authorized for that purpose. He has asked the contractor who was awarded the municipal parking lot improvements contract to provide a cost estimate as a change order. Committeeman Brower asked if the Township could require that sidewalks be installed in situations where houses are demolished to make way for new construction. Engineer Ruschke said that it has not been the policy of the Township to require installation of sidewalks, however they could develop such a policy. Mayor Tubbs gave a report on the Chatham Library's audit, and he provided clarification on several items that Committeeman Brower had questioned at a previous meeting. He also reported that the Board of Health is discussing flu shots and swine-flu vaccinations. Regarding COAH, Mayor Tubbs said that there have been objections to the Township's petition. The State is looking into the validity of the objections, and Attorney Woodward will be working with Township Planner Frank Banisch to understand the objections. Furthermore, the Chatham Summer Series car show was held on August 11, 2009 and it was well attended. The date of the third event will be changed, but a date has not yet been set. Regarding Shunpike Field, Mayor Tubbs said that the DEP permit has finally been received. Public Works Director Joe Barilla reviewed work that was performed on Van Houten Ave. He then further described the tree damage done by a storm in July and the amount of work done by public works crews to remedy the situation. Mayor Tubbs commented on the Nixle system being used by the Police Department. Engineer Ruschke reported that the permit application for the Morris County Soil Conservation Certification has been submitted, and he has also submitted the application to the Morris County Planning Board.

Additionally, there is a tentative hearing scheduled for the September 7, 2009 Planning Board meeting. The work at the Tanglewood Plant is also moving along as planned, and work is progressing on the Southern Boulevard Firehouse. Mayor Tubbs announced that an official groundbreaking ceremony for the Southern Boulevard Firehouse would be held at 9:30 AM on Saturday, August 15, 2009. Regarding the paving of the municipal lot and Pine Street, Engineer Ruschke said that he is waiting for the signed contract to be returned. He also has not yet received the paving schedule from Morris County.

**Public Hearing/Final Adoption of Ordinances**

**ORDINANCE 2009-14**

**AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM,  
COUNTY OF MORRIS, STATE OF NEW JERSEY TO REGULATE THE PLACEMENT AND  
USE OF CLOTHING BINS**

BE IT ORDAINED by the Township Committee of the Township of Chatham, County of Morris, New Jersey, that the Code of the Township of Chatham is hereby amended to add Section 18-5, Clothing Recycling, to Chapter XVIII, Solid Waste Management, as follows:

**1. Chapter XVIII, Solid Waste Management**

**Section 18-5. Clothing Recycling**

**18-5.1 Clothing Bins.**

Clothing bins may be placed only in the following locations:

Chatham Township Recycling Center (end of Tanglewood Lane) (maximum total of all clothing bins – 4).

Churches, schools, municipal facilities other than the Recycling Center, non-profit facilities, and religious institutions (maximum total of all clothing bins per institution – 3).

Notwithstanding any other provision to the contrary, no person shall place, use or employ a donation clothing bin, for solicitation purposes, unless all of the following requirements are met:

- A. The donation clothing bin is owned by a charitable organization registered with the Attorney General of the State of New Jersey pursuant to P.L. 1994, c.16 or any person; and
- B. The registered charitable organization or the person has obtained a permit valid for a period of one year, from the Zoning Officer in accordance with the following:

1. In applying for such a permit, the registered charitable organization or person shall include:

a) The size of the bin (not larger than 6 feet by 6 feet by 6 feet) and the location where the bin would be situated, as precisely as possible;

b) The manner in which the charitable organization or person anticipates any clothing or other donations collected via the bin would be used, sold or dispersed, and the method by which the proceeds of collected donations would be allocated or spent;

c) The name, address, and telephone number of the bona fide office of the applicant and of any entity which may share or profit from any clothing or other donations collected via the bin;

d) The schedule of pick-ups removing the articles from the bins, which can be no less often than once per week, and the name and telephone number of the person to be notified if the bin is overflowing prior to the scheduled date of pick-up; and

e) Written consent from the property owner, or the owner's authorized representative, to place the bin on his/her property.

2. The Zoning Officer shall not grant an application for a permit to place, use, or employ a donation clothing bin if he/she determines that the placement of the bin is either in the front yard setback or could constitute a safety hazard. Such hazards may include, but are not limited to, the placement of a donation clothing bin in parking spaces, in any area that interferes with pedestrian or vehicular traffic, or any place which stores large amounts of, or sells, fuel or other flammable liquids or gases.

3. The fee for such application for the zoning permit shall be \$25.00 per bin.

4. An expiring permit for a donation clothing bin may be renewed by a charitable organization or person upon payment of the \$25.00 renewal fee per bin and by application that shall include the following information:

a) The location where the bin is situated, as precisely as possible, and, if applicant intends to move it, the new location where the bin would be situated after the renewal is granted;

b) The manner in which the person has used, sold or dispersed any clothing or other donations collected via the bin, the method by which the proceeds of collected donations have been allocated or spent, and any changes the person anticipates it may make in these processes during the period covered by the renewal;

c) The name, address and telephone number of the bona fide office of the applicant and any entity which shared or profited from any clothing or other donations collected via the bin, and of any entities which may do so during the period covered by the renewal;

d) The schedule of pick-ups removing the articles from the bins, which can be no less often than once per week, and the name and telephone number of the person to be notified if the bin is overflowing prior to the date of pick-up; and

e) Written consent from the property owner, or the owner's authorized representative, to place the bin on his/her property;

5. The following information shall be clearly and conspicuously written in either paint or permanent marker on the exterior of the donation clothing bin:

a) The name and address of the registered charitable organization or person that owns the bin, and of any other entity which may share or profit from any clothing or other donations collected via the bin.

b) The telephone number of the organization's bona fide office and, if applicable, the telephone number of the bona fide office of any other entity which may share or profit from any clothing or other donations collected via the bin. The telephone number of an answering machine or service unrelated to the charitable organization does not satisfy this requirement.

c) The charitable organization's registration number, permit number and its date of expiration.

d) In cases when any entity other than the person who owns the bin may share or profit from any clothing or other donations collected via the bin, a notice, written in a clear and easily understandable manner, indicating that clothing or other donations collected via the bin, their proceeds, or both, may be shared, or given entirely to, an entity other than the person who owns the bin, and identifying all such entities which may share or profit from such donations.

e) A statement, indicating the manner in which the charitable organization or person anticipates any clothing or other donations collected via the bin would be used, sold or dispersed, and the method by which the proceeds of collected donations would be allocated or spent.

6. Any clothing bin permitted hereunder shall be properly painted and maintained, and shall be free of defects.

C. The Zoning Officer or his designee shall receive and investigate, within 45 days, any complaints from the public about the bin.

1. Whenever it appears to the Zoning Officer or his designee that an organization or a person has engaged in or is engaging in any act or practice in violation of this ordinance, the organization or person who placed the bin shall be issued a warning, stating that if the violation is not rectified or an appeal taken within 15 days, then the bin, any clothing or other donations collected via the bin will be sold at public auction. In addition to any other means used to notify the person who placed the bin, a warning shall be affixed to the exterior of the bin itself.
2. In the event that the person who placed the bin does not rectify the violation or request a hearing within 15 days of the posting of the warning, the Township may seize the bin, remove it or have it removed, at the expense of the person who placed the bin, and sell it at public auction or otherwise dispose of any clothing or other donations collected via the bin. Any proceeds from the sale of the donations collected via the bin shall be paid to the Township.
3. In addition to any other penalties or remedies under this ordinance, any person who violates any provision which results in the seizure of the donation clothing bin shall be subject to a penalty for each violation as specified pursuant to Section 1-5, Penalties, of the Code of the Township of Chatham.

D. If any provision or portion of a provision of this ordinance is held to be unconstitutional, preempted by federal or State law, or otherwise invalid by any court of competent jurisdiction, the remaining provisions of the ordinance shall not be invalidated.

**2. Repealer.** All ordinances or parts of ordinances which are inconsistent with any provisions of this ordinance are hereby repealed as to the extent of such inconsistencies.

**Section 3. Effective Date.** This ordinance shall take effect as provided by law.

Mayor Tubbs said that there was a public hearing on Ordinance 2009-14 at the last meeting, but there was an amendment warranting republication.

Mayor Tubbs opened the Public Hearing on Ordinance 2009-14.

1. Ed Klein suggested that the permit fee be \$25 per bin rather than \$25 per permit. He also asked how many feet there are in a front-yard setback. Attorney Woodward said that a front-yard setback is the distance from the municipal right-of-way to the front of a building, and minimum setbacks vary based on use. Mr. Klein also asked if Construction Official Greg Impink is the zoning officer. Mayor Tubbs indicated that in addition to Mr. Impink, Administrator Ciccarone and Engineer Ruschke are also zoning officers for the Township. Mr. Klein then asked why clothing bins are not allowed at the Hickory Square Mall. Administrator Ciccarone said that such placement of a clothing bin would be an expansion of the business, and it is the intention of the Township to limit the bins to not-for-profit locations. Committeeman Gallop added that a property owner could still go before the Board of Adjustment for a variance. Mr. Klein reiterated that other municipalities charge a fee of \$25 per bin. Attorney Woodward said that he reads the ordinance as charging \$25 per bin. Mayor Tubbs asked if clarification language could be added. Attorney Woodward said that such a change would not be substantive, and could be made at this meeting.

Seeing no further comment, Mayor Tubbs closed the Public Hearing.

Committeeman Brower moved to amend Ordinance 2009-14 to clarify that the \$25 permit fee and permit renewal fee will be assessed per bin. Committeeman Gallop seconded the motion.

**Roll call:** Committeeman Gallop, Aye; Committeeman O'Connor, Absent; Committeeman Brower, Aye; Deputy Mayor Hagner, Aye; Mayor Tubbs, Aye.

Committeeman Brower moved to adopt Ordinance 2009-14. Committeeman Gallop seconded the motion.

**Roll call:** Committeeman Gallop, Aye; Committeeman O'Connor, Absent; Committeeman Brower, Aye; Deputy Mayor Hagner, Aye; Mayor Tubbs, Nay.

**Consent Agenda**

**RESOLUTION 2009-166  
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF CHATHAM AUTHORIZING PAYMENT OF BILLS, PAYROLLS,  
SCHOOL TAXES, AND COUNTY TAXES**

**BE IT RESOLVED** that bills in the total amount of \$980,145.85 and the prior month's payroll of \$511,569.77 Current Fund, \$45,199.16 Sewer No. 1, \$8,637.91 Sewer No. 2, and \$2,294.04 Police Private Employment be paid.

**BE IT FURTHER RESOLVED** that taxes due to the County of Morris, for the Third Quarter of 2009, in the amount of \$1,752,946.20 be paid.

**RESOLUTION 2009-167  
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM  
APPROVING MINUTES OF MEETINGS**

**BE IT RESOLVED** that the Township Committee of the Township of Chatham acknowledges receipt of and approves the minutes of the Township Committee meeting held on July 23, 2009.

**RESOLUTION 2009-168  
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF CHATHAM APPROVING EXECUTIVE SESSION MINUTES OF MEETINGS**

**BE IT RESOLVED** that the Township Committee of the Township of Chatham acknowledges receipt of and approves Executive Session minutes of the Township Committee meeting held on July 23, 2009.

**RESOLUTION 2009-169  
RESOLUTION OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW  
JERSEY APPROVING DEVELOPER'S AGREEMENT WITH  
ST. HUBERT'S GIRALDA, INC.**

**WHEREAS**, the Zoning Board of Adjustment of the Township of Chatham, by resolution dated July 16, 2009, has granted final site plan approval to St. Hubert's Giralda, Inc. for premises located at Block 142, Lot 4.01, on the current tax map of the Township to permit the expansion of the existing animal welfare center located at 575 Woodland Ave, Chatham Township; and

**WHEREAS**, said approval requires the execution of a Developer's Agreement, Performance Bond and Cash Deposit Agreement with the Township as a condition of said approval, which agreement has been submitted, reviewed by the Zoning Board and Township Attorneys, and been found acceptable;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, that said Developer's Agreement copy attached hereto, with St. Hubert's Giralda, Inc. be hereby accepted, and that the Mayor and Clerk are hereby authorized to execute the same.

**RESOLUTION 2009-170  
RESOLUTION OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW  
JERSEY AWARDED A CONTRACT FOR ELECTRICAL IMPROVEMENTS AT  
NORTHSIDE LIFT STATION AND CHATHAM HEIGHTS LIFT STATION**

**WHEREAS**, the Township of Chatham has prepared the necessary bid document and published the appropriate advertisements to enable it to seek bids for the electrical improvements at Northside Lift Station and Chatham Heights Lift Station; and

**WHEREAS**, bids were due and received on August 11, 2009 at 10:00 A.M.; and

**WHEREAS**, three (3) bids were received at that date and time; and

**WHEREAS**, the firm of DEE-EN Electrical Contracting was the lowest cost, most responsible bidder and whose bid for the electrical improvements Northside Lift Station and Chatham Heights Lift Station was \$155,891.00 for the base bid and \$17,733.00 for Supplemental Bid Item A for a total of \$173,624.00; and

**WHEREAS**, funding for the electrical improvements at the Northside Lift Station and Chatham Heights Lift Station was appropriated by Ordinance 2008-16; and

**WHEREAS**, pursuant to N.J.S.A. 40A:4-57, the Chief Financial Officer certifies herewith that there are adequate funds available to fund the project;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, that a contract in the maximum value of \$173,624.00 be awarded to the firm of DEE-EN Electrical Contracting of Linden, New Jersey;

**BE IT FURTHER RESOLVED**, that the Mayor and Township Clerk be authorized to execute the appropriate contract upon completion of the following:

1. Review and approval of the proposed contract by the Township Attorney.
2. Review and approval by the Township Attorney of the following items to be submitted by DEE-EN Electrical Contracting.
  - a. Performance bond in the amount of \$173,624.00.
  - b. Insurance certificate(s) in conformance with the bid document.
3. Execution of the contract by the appropriate officials of DEE-EN Electrical Contracting.

Committeeman Brower asked about a \$13,000 item on the bill list regarding the summer music program. Administrator Ciccarone explained that the summer music program is run by the Recreation Department, and it is a self-liquidating program. Committeeman Brower also asked about the stipend for the swim team coordinator. Administrator Ciccarone said that it is paid through the Colony Pool operating budget, and there are fees collected for this. Mayor Tubbs said that this stipend has been paid for many years. Committeeman Brower asked about the tax rate for the School District of the Chathams, which was supposed to be reduced. Administrator Ciccarone said that school taxes did not go down, however the Township's portion did not rise as much as the Borough's portion.

Committeeman Gallop moved to approve the Consent Agenda. Deputy Mayor Hagner seconded the motion.

**Roll call:** Committeeman Gallop, Aye; Committeeman O'Connor, Absent; Committeeman Brower, Aye; Deputy Mayor Hagner, Aye; Mayor Tubbs, Aye.

### **Discussion**

#### **Ordinance to Regulate Fertilizer Application**

### **ORDINANCE 2009-15 AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY TO REGULATE FERTILIZER APPLICATION**

**BE IT ORDAINED** by the Township Committee of the Township of Chatham, County of Morris, New Jersey, that the Code of the Township of Chatham is hereby amended to add the following section to regulate fertilizer application, as follows:

#### **SECTION I. Purpose:**

An ordinance to regulate the outdoor application of fertilizer so as to reduce the overall amount of excess nutrients entering waterways, thereby helping to protect and improve surface water quality. This ordinance does not apply to fertilizer application on commercial farms.

#### **SECTION II. Definitions:**

For the purpose of this ordinance, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this Ordinance clearly demonstrates a different meaning.

- a. Buffer - the land area, 10 feet in width, adjacent to any waterbody, except that for any fertilizer application between 10 feet and 25 feet from any water body, a drop spreader must be used.
- b. Commercial farm - a farm management unit producing agricultural or horticultural products worth \$2,500 or more annually.
- c. Fertilizer - means a fertilizer material, mixed fertilizer or any other substance containing one or more recognized plant nutrients, which is used for its plant nutrient content, which is designed for use or claimed to have value in promoting plant growth, and which is sold, offered for sale, or intended for sale.
- d. Impervious Surface - a surface that has been covered with a layer of material so that it is highly resistant to infiltration by water. This term shall be used to include any highway, street, sidewalk, parking lot, driveway, or other material that prevents infiltration of water into the soil.
- e. Person - any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

- f. Phosphorus fertilizer - any fertilizer that contains phosphorus, expressed as P<sub>2</sub>O<sub>5</sub>, with a guaranteed analysis of greater than zero; except that it shall not be considered to include animal (including human) or vegetable manures, agricultural liming materials, or wood ashes that have not been amended to increase their nutrient content.
- g. Test - a technical analysis of soil conducted by an accredited soil-testing laboratory following the protocol for such a test established by Rutgers Cooperative Research and Extension.
- h. Waterbody - a surface water feature, such as a lake, river, stream, creek, pond, lagoon, bay or estuary.

**SECTION III. Prohibited Conduct:** No person may do any of the following:

- a) Apply fertilizer when a runoff producing rainfall is occurring or predicted within 12 hours and/or when soils are saturated and a potential for fertilizer movement off-site exists.
- b) Apply fertilizer to an impervious surface. Fertilizer inadvertently applied to an impervious surface must be swept or blown back into the target surface or returned to either its original or another appropriate container for reuse.
- c) Apply fertilizer within the buffer of any waterbody.
- d) Apply fertilizer more than 15 days prior to the start of or at any time after the end of the recognized growing season which is USDA Plant Hardiness Zone 6b (March 1 to November 15).

**SECTION IV. Phosphorus Fertilizer Application:** No person may do the following:

- a) Apply phosphorus fertilizer in outdoor areas except as demonstrated to be needed for the specific soils and target vegetation in accordance with a soils test and the associated annual fertilizer recommendation issued by Rutgers Cooperative Research and Extension.
- b) Exceptions:
  1. Application of phosphorus fertilizer needed for
    - a. establishing vegetation for the first time, such as after land disturbance, provided the application is in accordance with the requirements established under the Soil Erosion and Sediment Control Act, N.J.S.A. 4:24-39 et seq. and implementing rules,
    - b. re-established or repairing a turf area.
  2. Application of phosphorus fertilizer that delivers liquid or granular fertilizer under the soils surface, directly to the feeder roots.
  3. Application of phosphorus fertilizer to residential container plantings, flowerbeds, or vegetable gardens.

**SECTION V. Enforcement:**

This ordinance shall be enforced by the Building Department, Township Engineer or his designee and Police Department of the Township of Chatham.

**SECTION VI. Violations and Penalties:**

Any person(s) found to be in violation of the provisions of this ordinance shall be subject to one warning. After the first warning, the fine for a second violation shall not exceed \$500.00. For each subsequent violation, the fine shall not exceed \$1,000.00 per violation.

**SECTION VII. Severability:**

Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

**SECTION VIII. Effective Date.** This ordinance shall take effect as provided by law.

Attorney Woodward explained that he prepared this ordinance in response to a DEP water quality management program. This is one of four ordinances that need to be adopted by the Township. In regard to buffers, Attorney Woodward suggested that they only need to be 10 to 25 feet. Committeeman Brower asked about phosphorus fertilizer. Attorney Woodward said that the definition for phosphorous fertilizer used in this ordinance came from the DEP. Mayor Tubbs said that the DEP's rationale in requiring this ordinance is to educate people about phosphorus in runoff. Committeeman Gallop raised a concern that the ordinance does not explain what would be considered runoff-producing rainfall. Committeeman Brower suggested that the Police Department be removed as an enforcement agency. Attorney Woodward and

Administrator Ciccarone said that the Police Department should remain as an enforcement agency. Committeeman Gallop asked about the issue of whether or not the Police Department could enter a property when a resident uses fertilizer. Administrator Ciccarone said that this ordinance would not be aggressively enforced.

Deputy Mayor Hagner moved to introduce Ordinance 2009-15. Mayor Tubbs seconded the motion.

**Roll call:** Committeeman Gallop, Aye; Committeeman O'Connor, Absent; Committeeman Brower, Nay; Deputy Mayor Hagner, Aye; Mayor Tubbs, Aye.

Public Hearing for Ordinance 2009-15 will be scheduled for September 10, 2009.

#### Design for Shunpike Field

Engineer Ruschke explained that the next step for the Shunpike Field improvements is the preparation of detailed construction drawings and the bid documents. Engineer Ruschke advised a final cut and fill analysis of the project would need to be done and detailed specifications would need to be prepared. Engineer Ruschke recommended a budget of \$45,000 be established. Committeeman Brower asked if any extra fill has been needed at Shunpike Field over the years, and if the soils present at the site would be taken into account in the design process. Engineer Ruschke said that test pits were dug so as to ascertain what soils are present. Public Works Director Joe Barilla said that Shunpike 1 and Shunpike 2 were already established fields when he began working for the Township 36 years ago, and Shunpike 3 and Shunpike 4 were built by the DPW with fill, and there is no vegetative waste there.

Committeeman Brower moved to authorize the Township Engineer to proceed with the engineering design for Shunpike Field in accordance with the proposal submitted at a cost up to \$45,000. Committeeman Gallop seconded the motion.

**Roll call:** Committeeman Gallop, Aye; Committeeman O'Connor, Absent; Committeeman Brower, Aye; Deputy Mayor Hagner, Aye; Mayor Tubbs, Aye.

#### DPW Equipment Sharing

Committeeman Brower asked about sharing DPW equipment with Chatham Borough. Administrator Ciccarone said that the Township already participates in equipment sharing with neighboring communities, but that the Township has not been approached to participate in any formal agreement. He also suggested that this be discussed with Chatham Borough representatives next time they meet to discuss shared services. Public Works Director Joe Barilla said that he attended two meetings with Summit, New Providence, Chatham Borough and Millburn at which such arrangements were discussed. Little progress was made and no further meetings were held, and yet Summit and Chatham Borough proceeded to develop an agreement without the involvement of the other municipalities. Mayor Tubbs noted that there are currently informal relationships for equipment sharing. Administrator Ciccarone noted that nothing was being changed by the formal agreement. Attorney Woodward said that the agreement had been prepared by Summit, and that New Providence has not adopted it yet as their Borough Council had some significant questions and concerns.

Deputy Mayor Hagner moved to adjourn at 9:39 PM. Committeeman Gallop seconded the motion, and it carried unanimously.

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Joy M. Wiley  
Municipal Clerk