

**MINUTES  
BOARD OF HEALTH  
TOWNSHIP OF CHATHAM  
JUNE 13, 2006**

President Jim Brown called the regular meeting of the Board of Health to order at 7:32 p.m.

Answering present to the roll call were Dr. Marano, Mr. Nachtigal and Mr. Brown. Mr. Hartford and Mr. Newby were absent.

**Adequate notice** of this meeting of the Board of Health was given as required by the Open Public Meetings Act as follows: Notice was given to both the Chatham Courier and the Morris County Daily Record on January 12, 2006; notice was posted on the bulletin board in the main hallway of the Municipal Building on January 12, 2006; and notice was filed with the Township Clerk on January 12, 2006.

**Approval of Minutes**

The approval of the minutes of April 11, 2006 was deferred until the next meeting.

**Reports**

**Registered Environmental Health Specialist**

April- Registered Environmental Health Specialist Irena Bairova advised all the inspections of the retail food establishments were satisfactory. Mrs. Bairova witnessed a soil test at 592 Spring Valley Road on April 17, 2006. An issue concerning a dog kennel on Green Village Road is still pending. Mrs. Bairova will be meeting with the Township Attorney and Zoning Officer concerning this. A complaint about a neighbor's cat running at large on Gates Avenue was rectified. Mrs. Bairova also investigated a complaint about the continuous noise and vibrations from a hot tub on Cedar Lane and found the noise exceeded the limit.

May- Mrs. Bairova informed the Board that all the retail food inspections in May were also satisfactory. Mrs. Bairova did inspections of all the swimming pools that are licensed and all were satisfactory. Discussion followed about the clarity of the water at Colony Pool. Mrs. Bairova completed five inspections of the septic system alteration at 769 Shunpike Road. Mrs. Bairova advised she and the Zoning Officer had done an inspection of a condo unit on Terrace Drive that had become unfit for human habitation. A social worker is involved. A summons was issued and the court case is pending. The owner of the property on the corner of Shunpike Road and Prospect Place was notified that someone had been dumping debris on the property. The investigation into the complaint about the hot tub last month has revealed the hot tub was installed without all the proper permits.

Mrs. Bairova also mentioned that she is presently working on a problem with 10 to 20 feral cats located in two houses that will be demolished on a portion of Lenape Trail.

**Registrar of Vital Statistics-**

Mrs. Wiley reported the following licenses were issued:

April

15 Certified copies of Marriage Licenses	\$ 60
5 Marriage Licenses	140
2 Certified copies of Death Certificates	<u>8</u>
Total	\$208

May

22 Certified copies of Marriage Licenses	\$ 88
2 Marriage Licenses	56
2 Birth Certificates	8
1 Certified copy of Death Certificate	<u>4</u>
Total	\$156

Secretary- Mrs. Wiley distributed to the Board copies of correspondence dated June 13, 2006 received from Carrie Feuer, P.E. at Metcalf & Eddy, Inc. concerning the Saunders septic application located at 592 Spring Valley Road. Mr. Brown advised he had discussed alternatives with Carrie Feuer today and that the engineer will need do the best that can be done given the difficult soils on the property.

Mr. Brown moved to accept the reports. Dr. Marano seconded the motion and it carried unanimously.

**New Business**

1. Health Officer John Thesee was present and distributed some information to the Board containing the Public Health Practice Standards Annual Local Health Evaluation Report, budget information and Health Officer certification. Mr. Thesee explained the first report gauges how far along the Board of Health is in the new health improvement practice standards and getting a community health plan put together. Community health officers are working together reviewing the health standards on a regional level. The second part refers to the budget to show the state how much is being spent on public health as a group. The third part is to make sure every Board of Health is associated with a Health Officer and includes a statistical summary based on all nine towns under John Thesee's jurisdiction. It also insures that the Board of Health has the appropriate personnel with the required training and continuing education certification.
2. Flu Shots- Mr. Brown advised he had talked with Flo Rice, R.N. at the Madison Board of Health about the flu shot clinic and the problem with all the seniors arriving at the same time. Flo Rice will attend the Board of Health meeting in September to discuss the organization of the flu clinic.

**Public Hearing/Final Adoption of Ordinances**

**ORDINANCE BH-2-06**

**AN ORDINANCE OF THE BOARD OF HEALTH OF THE TOWNSHIP OF CHATHAM SETTING THE FEES FOR THE ISSUANCE OF CERTIFIED COPIES OF VITAL STATISTIC RECORDS**

**WHEREAS** Boards of Health are required under the provisions of N.J.S.A. 26:8-1 et seq., to provide for the registration of vital statistic records and to issue certified copies of such records, upon request;

**BE IT ORDAINED**, by the Board of Health of the Township of Chatham in the County of Morris and State of New Jersey as follows:

**CHAPTER 1. FEES FOR THE ISSUANCE OF CERTIFIED COPIES OF VITAL STATISTIC RECORDS**

1. The fees for the issuance of certified copies of vital statistic records, including but not limited to death records, marriage records, birth records, certificates of domestic partnership, and vital statistic correction forms, shall be \$10.00 (ten) dollars for the first page and \$5.00 (five) dollars for each and every page thereafter.
2. This Ordinance shall take effect 30 days after final publication, in accordance with the laws of the State of New Jersey.

Mrs. Wiley advised the Board a legal notice had been published extending the hearing on the ordinance to this meeting.

Mr. Brown opened the hearing on Ordinance BH-2-06 to the public. Being no public comment, Mr. Brown closed the public hearing.

Mr. Brown moved to adopt Ordinance BH-2-06. Mr. Nachtigal seconded the motion.

**Roll call:** Dr. Marano, Aye; Mr. Hartford, Absent; Mr. Newby, Absent; Mr. Nachtigal, Aye; Mr. Brown, Aye.

Since there were no discussion items, Mr. Brown opened the meeting to the public. Hearing no one, Mr. Brown closed the public hearing.

Mr. Brown moved to adjourn the meeting at 8:19 p.m. Dr. Marano seconded the motion and it carried unanimously.

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Joy M. Wiley  
Board of Health Secretary